

FINANCIAL SUMMARIES

Total Revenues and Expenditures

Summary schedules which provide a high level overview of the entire Town budget, in a fund-type summary, as well as by fund-specific and category-specific summary levels.

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General Fund Revenues and Expenditures

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FINANCIAL SUMMARIES

Fund Balance

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TOTAL BUDGETED FUND ACTIVITY SUMMARY FY 2016/17

	Estimated Fund Balance 7/1/2016	Revenues, PY Carryfwd & Transfers	Expenditures, PY Carryfwd & Transfers	Estimated Fund Balance 6/30/2017	Fund Balance Change From PY
Operating Funds					
Governmental Funds					
General Fund	* \$ 27,919,625	\$ 37,829,433	\$ 46,959,225	\$ 18,789,833	-32.7%
Housing Conservation Program	74,520	-	-	74,520	0.0%
Community Dev Block Grant	13,315	70,000	70,000	13,315	0.0%
Urban Run-Off Source Fund	89,692	367,464	533,935	(76,779)	-185.6%
Blackwell Assessment District	9,836	3,210	9,852	3,194	-67.5%
Kennedy Assessment District	9,644	10,337	8,634	11,347	17.7%
Gemini Assessment District	19,808	4,187	11,701	12,294	-37.9%
Santa Rosa Assessment District	59,740	4,800	13,255	51,285	-14.2%
Vasona Assessment District	42,203	9,885	18,644	33,444	-20.8%
Hillbrook Assessment District	12,382	5,997	17,384	995	-92.0%
Proprietary Funds - Internal Service Funds					
ABAG Self Insurance	1,258,800	535,838	808,361	986,277	-21.6%
Worker's Comp Self Insurance	1,250,448	934,118	1,258,810	925,756	-26.0%
Management Information Systems	2,830,622	1,129,006	1,351,188	2,608,440	-7.8%
Office Stores Fund	154,585	95,000	134,500	115,085	-25.6%
Equipment Replacement	1,859,225	381,322	336,369	1,904,178	2.4%
Facilities Maintenance	361,857	573,865	573,866	361,856	0.0%
Vehicle Maintenance	273,808	1,381,875	1,381,875	273,808	0.0%
Total Operating Funds	\$ 36,240,110	\$ 43,336,337	\$ 53,487,599	\$ 26,088,848	-28.0%
Trust & Agency Funds					
Library Trust	\$ 41,680	\$ 67,400	\$ 67,000	\$ 42,080	1.0%
Library History Project	-	-	-	-	0.0%
Ness Trust Bequest	38,566	500	-	39,066	1.3%
Betty McClendon Trust	86,207	750	-	86,957	0.9%
Barbara J Cassin Trust	345,258	500	-	345,758	0.1%
Parking District #88	86,858	-	-	86,858	0.0%
Total Trust & Agency Funds	\$ 598,569	\$ 69,150	\$ 67,000	\$ 600,719	0.4%
Capital Funds					
GFAR	* \$ 7,064,192	\$ 11,347,973	\$ 13,567,688	\$ 4,844,477	-31.4%
Grant Funded CIP Projects	(318,413)	645,000	645,000	(318,413)	0.0%
Storm Drain #1	717,780	49,000	-	766,780	6.8%
Storm Drain #2	931,596	53,380	-	984,976	5.7%
Storm Drain #3	(48,232)	1,500	-	(46,732)	-3.1%
Traffic Mitigation	204,941	207,869	187,869	224,941	9.8%
Construction Tax-Undergrounding	2,836,352	50,000	42,000	2,844,352	0.3%
Gas Tax	265,897	631,843	656,000	241,740	-9.1%
Total Capital Projects Funds	\$ 11,654,113	\$ 12,986,565	\$ 15,098,557	\$ 9,542,121	-18.1%
Successor Agency of the Los Gatos RDA Funds					
SA- Trust Fund	\$ 3,572,969	\$ 3,872,939	\$ 3,871,255	\$ 3,574,653	0.0%
Total Successor Agency of the Los Gatos RDA Reserves	\$ 3,572,969	\$ 3,872,939	\$ 3,871,255	\$ 3,574,653	0.0%
TOTAL ALL FUNDS	\$ 52,065,761	\$ 60,264,991	\$ 72,524,411	\$ 39,806,341	-23.5%

***Major Funds**

This Total Budgeted Fund Activity Summary schedule groups the Town's funds into four categories based on fund purpose:

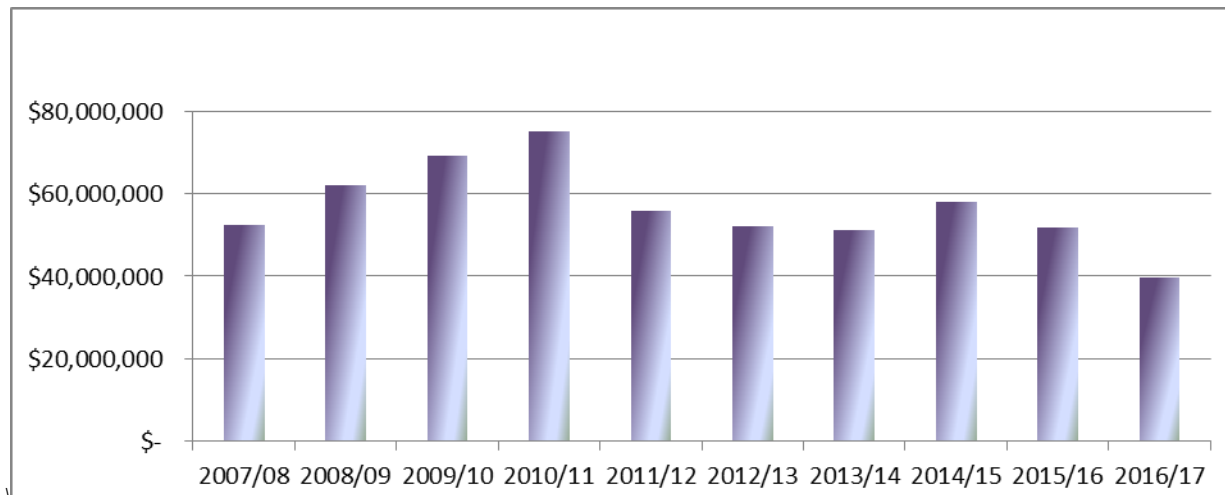
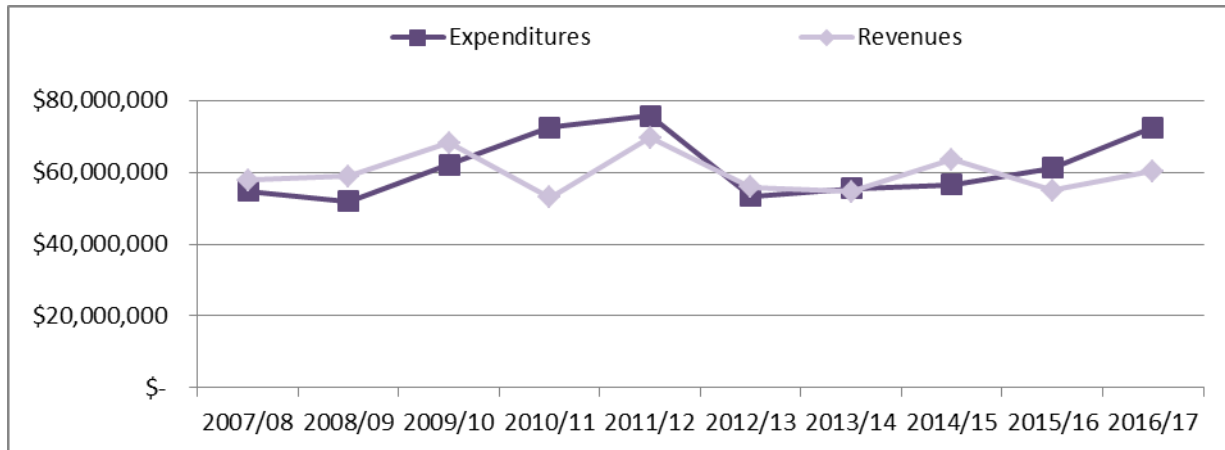
Operating Funds - Ongoing operations are funded out of the various Operating Funds. This includes the Town's General Fund departmental program operations, as well as special revenue activities and internal service functions.

Fiduciary Funds - These funds are held in a fiduciary capacity, with little variation in activity. The Parking District Fund facilitates a debt service function, and the Library Trusts are held for special uses for the Library.

Capital Funds - Representing the capital improvement program activity, the Capital Funds reflect the significant progress made in the ongoing push in the capital program to complete projects, and the resulting decrease in fund balances.

RDA Successor Agency Private Purpose Trust Fund - Formerly known as the Redevelopment Agency (RDA), as required a private purpose trust fund was established to account for the assets and liabilities transferred from the dissolution of the Town's former RDA and the continuing operations related to the existing Redevelopment Agency obligations. The Successor Agency's Private Purpose Trust Fund has been incorporated into the Town's operating budget.

**TOTAL TOWN
REVENUES, EXPENDITURES, & FUND BALANCE TREND INFORMATION**



<u>Year End</u>	<u>Reference</u>	<u>Revenues & Transfers In</u>	<u>Expenditures & Transfers Out</u>	<u>Designated Fund Balance</u>
2007/08	Actuals	\$ 57,785,657	\$ 54,751,838	\$ 52,447,970
2008/09	Actuals	\$ 58,959,239	\$ 51,969,267	\$ 62,283,427
2009/10	Actuals	\$ 68,176,239	\$ 62,169,737	\$ 69,273,396
2010/11	Actuals	\$ 53,064,630	\$ 72,439,477	\$ 75,279,896
2011/12	Actuals	\$ 69,593,000	\$ 75,659,793	\$ 56,038,624
2012/13	Actuals	\$ 55,847,087	\$ 53,432,242	\$ 52,386,676
2013/14	Actuals	\$ 54,528,656	\$ 55,545,003	\$ 51,370,330
2014/15	Actuals	\$ 63,470,972	\$ 56,593,416	\$ 58,247,886
2015/16	Estimated	\$ 55,044,945	\$ 61,227,070	\$ 52,065,761
2016/17	Proposed	\$ 60,264,991	\$ 72,524,411	\$ 39,806,340

**Expenditures and Transfers Out may exceed Revenues due to the inclusion of planned and carry-forward capital projects.*

TOTAL TOWN REVENUE, EXPENDITURE, & FUND BALANCE TREND INFORMATION

The Town continues to focus on priority issues that involve maintaining public safety and Town infrastructure including streets and parks; and providing library, community development, and other services. These priorities are coordinated with other Core Goals that protect the Town's fiscal health and ensure cost efficient and effective delivery of Townwide administrative services. The Town's proactive approach to reducing operating expenditures, identifying revenue enhancements, and implementing operating efficiencies has been an effective fiscal approach.

Reflecting the positive economy, FY 2016/17 budget is a balanced budget and the five-year financial forecast projects limited surpluses in the next five years. The FY 2016/17 budget has been balanced largely due to revenue enhancements, resulting from the positive economy and the Town's growth in the economically sensitive revenue sources such as Property Tax, Transient Occupancy Tax, and Licenses and Permits. In regard to expenditures, the Town's employer-paid benefits including obligated pension contributions, the pre-funding of premiums for retiree health coverage and the cost of current health plans continue to increase, with expectations that these costs will continue to increase for the foreseeable future. Other key trends affecting the fund balance forecast include:

Salaries and Benefits Increases – As in most municipalities, services are provided directly by employees to the Town's residents, businesses, and visitors. As a result, the cost of salaries and benefits are a significant portion of the budget. Salaries and benefits account for 34.6% of the Town's total expenditures and 50.2% of General Fund expenditures in FY 2016/17. When fiscal conditions worsened during the recession, employees participated in wage freezes and unpaid furloughs to assist in achieving a balanced budget. After multiple years of such concessions, the Town discontinued the furlough program in FY 2014/15 and implemented a 2% general wage increase for non-sworn employees and a 1.5% cash payment in lieu of an increase on base salary for sworn employees. A 2% increase in salaries was authorized by Council resolution, effective July 1, 2015 for nonsworn groups and effective October 1, 2015 for sworn personnel.

Salary adjustments (if any) for FY 2016/17 are not finalized at this time, as this is a matter of collective bargaining with the Town's three employee unions. The Town's three bargaining units are: Association of Federal, State, County and Municipal Employees (AFSCME), Town Employees' Association (TEA) and Los Gatos Police Officers' Association (LGPOA).

Pension contributions are also a significant portion of the Town's budget, as the Town is obligated to contribute a mandatory amount established by the California Public Employees Retirement System (CalPERS) as a percent of salary. The rates are established by actuarial formula and are controlled by the policies adopted in the Public Employment Retirement Law (PERL). In June 2014 the Town Council authorized the payoff of the Town's PERS side fund which substantially reduced the increase to the Town's employer PERS contribution rate. While the rates continue to increase, the side fund payoff has lessened the effects of the increase. For FY 2016/17, the rate for sworn employees will increase from 32.36% in FY 2015/16 to 36.18% in FY 2016/17. For all other employees, the rate will increase from 25.43% in FY 2015/16 to 26.96% in FY 2016/17.

The Public Employees' Pension Reform Act (PEPRA), effective January 1, 2013, implemented lower pension tiers for employees who are new to the PERS pension system. Under PEPRA, the formula is 2% at age 62 for non-sworn and 2.7% at age 57 for sworn employees. While this does not provide immediate cost savings, it is anticipated to reduce future salary and benefit expenditures in the next 10 to 15 years.

The Town's cost to fund current medical plans experienced an increase for FY 2016/17, the prior year experienced an decrease. The rates may continue to be unstable, creating unpredictability for budget projections. To assist with cost-containment, employees are contributing a share of dependent premiums.

Other Cost Drivers – A significant cost driver for the Town is energy costs, including fuel for safety and maintenance vehicles, water for parks and landscaping, natural gas and electricity to heat and cool buildings, and lighting for street lights, parking lots, and Town facilities. The Governor has called for a 25% reduction in potable urban water usage in response to the drought that has impacted the entire state. The Town has taken steps to ensure water reduction and energy efficiency in Town facilities and is looking at ways to reduce fuel costs by utilizing electric vehicles and installing electric vehicle charging stations throughout the Town. Staff will continue to explore energy alternatives to reduce costs.

**TOTAL TOWN
REVENUE, EXPENDITURE, & FUND BALANCE TREND INFORMATION**

Revenue Recovery – On a positive note, all signs indicate that the economy remains strong as the Town is experiencing increases in many economically sensitive revenues such as Property Tax, Transient Occupancy Tax (TOT), and franchise fees for FY 2016/17. General Fund revenues for FY 2016/17 (excluding debt payments and fund transfers in) are 1% greater than budgeted prior year revenues. This increase is largely due to forecasted increases in Property Tax, and Transient Occupancy Tax (TOT) as a result of strong travel and tourism offset by declines in forecasted Sales Tax.

**TOTAL TOWN
REVENUES, EXPENDITURES & FUND BALANCE FIVE-YEAR SUMMARY**

	GENERAL FUND						SPECIAL REVENUE FUNDS					
	2012/13	2013/14	2014/15	2015/16	2016/17		2012/13	2013/14	2014/15	2015/16	2016/17	
	Actuals	Actuals	Actuals	Estimated	Adopted		Actuals	Actuals	Actuals	Estimated	Adopted	
REVENUES												
Property Tax	\$ 9,477,043	\$ 9,054,908	\$ 10,113,287	\$ 10,102,960	\$ 10,458,633	\$	15	\$ 36	\$ 17	\$	-	-
V/LF Backfill	2,437,489	2,657,404	2,818,316	2,984,000	3,013,840		-	-	-	-	-	-
Sales & Use Tax	8,757,428	8,029,571	8,202,678	8,078,812	8,164,403		-	-	-	-	-	-
Franchise Fees	2,028,903	2,063,756	2,215,430	2,127,660	2,191,120		-	-	-	-	-	-
Transient Occupancy Tax	1,295,887	1,512,846	1,896,721	1,800,000	1,900,000		-	-	-	-	-	-
Other Taxes	1,163,545	1,155,802	1,809,620	1,307,000	1,307,000		41,238	38,142	37,723	27,485	37,775	
Licenses & Permits	3,060,948	3,235,122	3,687,393	3,116,780	2,946,583		-	-	-	30,000	30,780	
Intergovernmental	924,657	817,699	1,004,661	918,058	717,684		169,270	19,360	176,705	101,854	70,000	
Town Services	3,070,127	2,684,126	2,643,276	2,818,551	2,370,070		403,294	328,648	328,868	336,684	336,684	
Internal Svc Reimbursement	-	-	-	-	-		-	-	-	-	-	
Fines & Forfeitures	648,939	768,467	839,670	651,625	647,800		-	-	-	-	-	
Interest	(163,070)	625,298	430,476	319,590	331,193		9,021	10,870	2,635	1,091	641	
Other Sources	2,668,136	3,816,978	3,033,600	3,025,258	1,494,376		11,513	12,358	3,350	-	-	
Debt Service Reimbursement	1,963,971	1,935,578	1,928,056	1,922,398	1,923,303		-	-	-	-	-	
Transfers In	566,799	328,938	311,810	2,450,534	363,428		-	-	100,000	50,000	-	
TOTAL REVENUES	\$ 37,900,802	\$ 38,686,493	\$ 40,934,994	\$ 41,623,226	\$ 37,829,433	\$	634,351	\$ 409,414	\$ 649,298	\$ 547,114	\$ 475,880	
EXPENDITURES												
Salaries & Benefits	\$ 20,634,835	\$ 25,036,702	\$ 20,658,173	\$ 20,916,759	\$ 23,549,693	\$	93,101	\$ 65,163	\$ 108,556	\$ 109,161	\$ 154,256	
Operating Expenditures	7,230,329	8,030,607	8,465,007	8,377,812	7,795,162		278,386	271,581	319,468	375,399	393,521	
Grants & Awards	160,216	150,372	172,204	166,000	184,800		13,094	-	-	-	-	
Fixed Assets	30,629	62,756	75,442	360,877	-		-	-	-	30,000	52,500	
Interest	-	-	-	-	-		135	-	-	-	-	
Internal Service Charges	3,347,884	3,377,031	3,325,373	3,534,326	3,646,294		5,416	3,139	4,867	5,625	8,208	
Capital Projects	-	-	-	-	-		-	-	-	-	-	
Capital Acquisitions	-	-	-	-	-		-	-	-	-	-	
Debt Service	1,963,971	1,935,578	1,928,056	1,922,398	1,923,303		-	-	-	-	-	
Transfers Out	2,043,695	2,891,384	7,386,491	528,794	9,859,973		174,190	24,280	181,625	82,872	74,920	
TOTAL EXPENDITURES	\$ 35,411,559	\$ 41,484,430	\$ 42,010,746	\$ 35,806,966	\$ 46,959,225	\$	564,322	\$ 364,163	\$ 614,516	\$ 603,057	\$ 683,405	
Net Increase (Decrease)	2,489,243	(2,797,937)	(1,075,752)	5,816,260	(9,129,792)		70,029	45,251	34,782	(55,943)	(207,525)	
Beginning Fund Balance	23,487,811	25,977,054	23,179,117	22,103,365	27,919,625		237,023	307,052	352,303	387,085	331,142	
Ending Fund Balance	\$ 25,977,054	\$ 23,179,117	\$ 22,103,365	\$ 27,919,625	\$ 18,789,833	\$	307,052	\$ 352,303	\$ 387,085	\$ 331,142	\$ 123,617	

**TOTAL TOWN
REVENUES, EXPENDITURES & FUND BALANCE FIVE-YEAR SUMMARY**

	INTERNAL SERVICE FUNDS					LIBRARY TRUSTS & PARKING ASSESSMENT FUNDS				
	2012/13 Actuals	2013/14 Actuals	2014/15 Actuals	2015/16 Estimated	2016/17 Adopted	2012/13 Actuals	2013/14 Actuals	2014/15 Actuals	2015/16 Estimated	2016/17 Adopted
REVENUES										
Property Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,218	\$ 61	\$ -	\$ -	\$ -
VLF Backfill	-	-	-	-	-	-	-	-	-	-
Sales & Use Tax	-	-	-	-	-	-	-	-	-	-
Franchise Fees	-	-	-	-	-	-	-	-	-	-
Transient Occupancy Tax	-	-	-	-	-	-	-	-	-	-
Other Taxes	53,755	116,020	135,959	40,000	40,000	53,417	-	-	-	-
Licenses & Permits	-	-	-	-	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-	-	-	-	-
Town Services	142,282	162,884	162,999	112,000	95,000	-	-	-	-	-
Internal Svc Reimbursement	4,079,627	4,106,219	4,106,955	4,532,061	4,678,685	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-	-	-	-	-	-
Interest	10	10	5	-	-	6,968	14,328	(1,869)	2,650	2,150
Other Sources	337,748	439,798	733,878	307,128	217,338	28,150	38,200	37,304	71,450	67,000
CIP Proj Reimbursement	-	-	-	-	-	-	-	-	-	-
Transfers In	-	-	531,066	-	-	-	-	-	1,380	-
TOTAL REVENUES	\$ 4,613,422	\$ 4,824,931	\$ 5,670,862	\$ 4,991,189	\$ 5,031,023	\$ 89,753	\$ 52,589	\$ 35,435	\$ 75,480	\$ 69,150
EXPENDITURES										
Salaries & Benefits	\$ 1,047,269	\$ 1,050,092	\$ 1,192,214	\$ 1,266,829	\$ 1,358,778	\$ -	\$ 123	\$ -	\$ -	\$ -
Operating Expenditures	3,055,312	3,705,757	3,106,702	3,811,908	4,010,627	118,584	112,105	87,744	169,635	32,000
Grants & Awards	-	-	-	-	-	-	-	-	-	-
Fixed Assets	384,576	336,709	280,357	819,478	475,565	-	-	-	-	-
Interest	-	-	-	-	-	140,701	140,366	-	-	-
Internal Service Charges	38	1,129	-	-	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-	-	-	-	-
Capital Acquisitions	-	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-	-
Transfers Out	5,820	168,956	1,440,714	1,688,687	-	20,000	-	-	36,380	35,000
TOTAL EXPENDITURES	\$ 4,493,015	\$ 5,262,643	\$ 6,019,987	\$ 7,586,902	\$ 5,844,970	\$ 279,285	\$ 252,594	\$ 87,744	\$ 206,015	\$ 67,000
Net Increase (Decrease)	120,407	(437,712)	(349,125)	(2,595,713)	(813,947)	(189,532)	(200,005)	(52,309)	(130,535)	2,150
Beginning Fund Balance	11,251,487	11,371,894	10,934,182	10,585,057	7,989,344	1,170,953	981,421	781,416	729,107	598,572
Ending Fund Balance	\$ 11,371,894	\$ 10,934,182	\$ 10,585,057	\$ 7,989,344	\$ 7,175,397	\$ 981,421	\$ 781,416	\$ 729,107	\$ 598,572	\$ 600,722

TOTAL TOWN
REVENUES, EXPENDITURES & FUND BALANCE FIVE-YEAR SUMMARY
SUCCESSOR AGENCY TO THE LOS GATOS RDA

CAPITAL PROJECT FUNDS

	2012/13 Actuals	2013/14 Actuals	2014/15 Actuals	2015/16 Estimated	2016/17 Adopted	2012/13 Actuals	2013/14 Actuals	2014/15 Actuals	2015/16 Estimated	2016/17 Adopted
REVENUES										
Property Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
VLF Backfill	-	-	-	-	-	-	-	-	-	-
Sales & Use Tax	-	-	-	-	-	-	-	-	-	-
Franchise Fees	-	-	-	-	-	-	-	-	-	-
Transient Occupancy Tax	-	-	-	-	-	-	-	-	-	-
Other Taxes	53,845	116,020	135,959	30,000	30,000	-	-	-	-	-
Licenses & Permits	635,077	956,780	1,230,068	618,500	545,500	-	-	-	-	-
Intergovernmental	1,521,264	1,603,068	1,739,636	1,631,224	1,365,843	250,000	110,635	103,009	87,798	21,163
Town Services	-	13,800	-	-	-	-	-	-	-	-
Internal Svc Reimbursement	-	-	-	-	-	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-	-	-	-	-	-
Interest	20,668	135,996	(4,376)	51,120	52,380	1,084	224	3,544	1,660	1,650
Other Sources	2,709,124	647,000	668,956	782,572	1,062,870	-	-	-	-	-
CIP Proj Reimbursement	-	-	-	-	-	3,921,849	3,892,006	3,892,530	3,848,316	3,850,126
SCC RPTTF Reimbursement	-	-	-	-	-	-	-	-	-	-
Transfers In	2,218,785	3,058,013	8,411,057	756,746	9,929,973	1,277,063	21,687	-	-	-
TO TAL REVENUES	\$ 7,158,763	\$ 6,530,677	\$ 12,181,300	\$ 3,870,162	\$ 12,986,566	\$ 5,449,996	\$ 4,024,552	\$ 3,999,083	\$ 3,937,774	\$ 3,872,939

EXPENDITURES

Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,105	\$ 12,032	\$ 13,455	\$ 14,125	\$ 1,435
Operating Expenditures	-	-	-	10,662	-	607,456	264,648	5,565	5,357	15,458
Grants & Awards	-	-	-	-	-	-	-	-	-	-
Fixed Assets	-	-	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	945,000	955,000	990,000	1,025,000	1,065,000
Internal Service Charges	-	-	-	-	-	3,635	2,915	552	-	56
Capital Projects	6,061,588	3,580,504	3,618,606	12,227,263	14,782,748	-	-	-	-	-
Capital Acquisitions	104,226	125,900	21,032	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	3,119,111	2,916,156	2,866,111	2,819,796	2,781,606
Transfers Out	1,523,028	213,383	219,933	807,673	315,808	295,913	110,635	125,169	114,254	7,700
TO TAL EXPENDITURES	\$ 7,688,842	\$ 3,919,787	\$ 3,859,571	\$ 13,045,598	\$ 15,098,556	\$ 4,995,220	\$ 4,261,386	\$ 4,000,852	\$ 3,978,532	\$ 3,871,255
Net Increase (Decrease)	(530,079)	2,610,890	8,321,729	(9,175,436)	(2,111,990)	454,776	(236,834)	(1,769)	(40,758)	1,684
Beginning Fund Balance	10,427,005	9,896,926	12,507,816	20,829,545	11,654,109	3,397,553	3,852,329	3,615,495	3,613,726	3,572,968
Ending Fund Balance	\$ 9,896,926	\$ 12,507,816	\$ 20,829,545	\$ 11,654,109	\$ 9,542,119	\$ 3,852,329	\$ 3,615,495	\$ 3,613,726	\$ 3,572,968	\$ 3,574,652

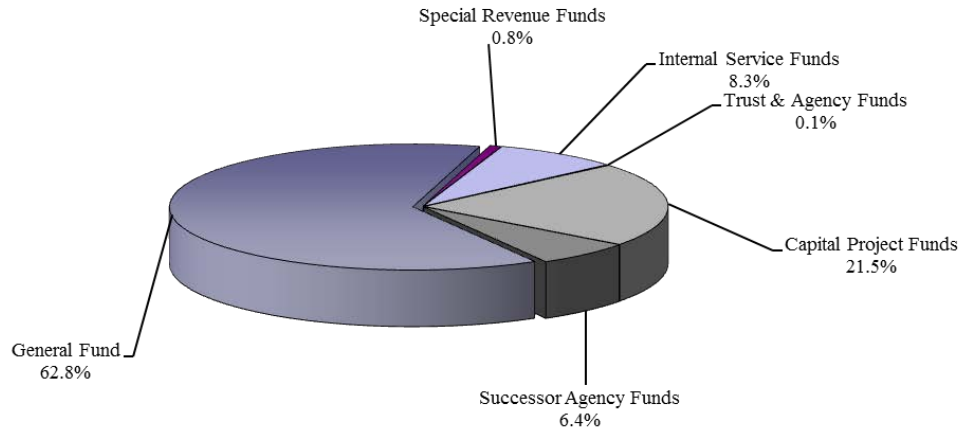
TOTAL ALL FUNDS

	2012/13	2013/14	2014/15	2015/16	2016/17
	Actuals	Actuals	Actuals	Estimated	Adopted
REVENUES					
Property Tax	\$ 9,478,276	\$ 9,055,005	\$ 10,113,304	\$ 10,102,960	\$ 10,458,633
VLF Backfill	2,437,489	2,657,404	2,818,316	2,984,000	3,013,840
Sales & Use Tax	8,757,428	8,029,571	8,202,678	8,078,812	8,164,403
Franchise Fees	2,028,903	2,063,756	2,215,430	2,127,660	2,191,120
Transient Occupancy Tax	1,295,887	1,512,846	1,896,721	1,800,000	1,900,000
Other Taxes	1,365,800	1,425,984	2,119,261	1,404,485	1,414,775
Licenses & Permits	3,696,025	4,191,902	4,917,461	3,765,280	3,522,863
Intergovernmental	2,865,191	2,550,762	3,024,011	2,738,934	2,174,690
Town Services	3,615,703	3,189,458	3,135,143	3,267,235	2,801,754
Internal Svc Reimbursement	4,079,627	4,106,219	4,106,955	4,532,061	4,678,685
Fines & Forfeitures	648,939	768,467	839,670	651,625	647,800
Interest	(125,319)	786,726	430,415	376,111	388,014
Other Sources	5,754,671	4,954,334	4,477,088	4,186,408	2,841,584
CIP Proj Reimbursement	5,885,820	5,827,584	5,820,586	5,770,714	5,773,429
SCC RPTTF Reimbursement	-	-	-	-	-
Transfers In	4,062,647	3,408,638	9,353,933	3,258,660	10,293,401
TOTAL REVENUES	\$ 55,847,087	\$ 54,528,656	\$ 63,470,972	\$ 55,044,945	\$ 60,264,991
EXPENDITURES					
Salaries & Benefits	\$ 21,799,310	\$ 26,164,112	\$ 21,972,398	\$ 22,306,874	\$ 25,064,162
Operating Expenditures	11,290,067	12,384,698	11,984,486	12,750,773	12,246,768
Grants & Awards	173,310	150,372	172,204	166,000	184,800
Fixed Assets	415,205	399,465	355,799	1,210,355	528,065
Interest	1,085,836	1,095,366	990,000	1,025,000	1,065,000
Internal Service Charges	3,356,973	3,384,214	3,330,792	3,539,951	3,654,558
Capital Projects	6,061,588	3,580,504	3,618,606	12,227,263	14,782,748
Capital Acquisitions	104,226	125,900	21,032	-	-
Debt Service	5,083,082	4,851,734	4,794,167	4,742,194	4,704,909
Transfers Out	4,062,646	3,408,638	9,353,932	3,258,660	10,293,401
TOTAL EXPENDITURES	\$ 53,432,243	\$ 55,545,003	\$ 56,593,416	\$ 61,227,070	\$ 72,524,411
Net Increase (Decrease)	2,414,844	(1,016,347)	6,877,556	(6,182,125)	(12,259,420)
Beginning Fund Balance	49,971,832	52,386,676	51,370,329	58,247,885	52,065,760
Ending Fund Balance	\$ 52,386,676	\$ 51,370,329	\$ 58,247,885	\$ 52,065,760	\$ 39,806,340

TOTAL TOWN REVENUES
BY FUND
(Includes Transfers In)

Fund	Fund Name	2012/13 Actuals	2013/14 Actuals	2014/15 Actuals	2015/16 Adopted	2015/16 Estimated	2016/17 Adopted	Change from PY
General Fund								
111	General Fund	\$ 37,900,802	\$ 38,686,493	\$ 40,934,994	\$ 37,473,951	\$ 41,623,226	\$ 37,829,433	0.9%
Special Revenue Funds								
221	Solid Waste Fund	-	-	-	-	-	-	0.0%
211	Housing Conservation Program	19,762	20,006	6,823	-	-	-	0.0%
212	Community Dev Block Grant	169,270	19,360	176,705	70,000	101,854	70,000	0.0%
222	Urban Run-Off Source Fund	403,294	328,648	428,868	416,684	416,684	367,464	-11.8%
231	Blackwell Assessment District	3,192	3,310	3,113	3,210	3,210	3,210	0.0%
232	Kennedy Assessment District	13,174	11,132	10,089	-	276	10,337	0.0%
233	Gemini Assessment District	4,226	4,595	3,936	4,276	4,261	4,187	-2.1%
234	Santa Rosa Assessment District	4,844	5,485	4,305	4,960	4,912	4,800	-3.2%
235	Vasona Assessment District	10,616	10,656	9,570	9,959	9,967	9,885	-0.7%
236	Hillbrook Assessment District	5,973	6,223	5,887	5,994	5,950	5,997	0.1%
Internal Service Funds								
611	ABAG Self Insurance	486,986	497,185	985,397	529,575	489,856	535,838	1.2%
612	Worker's Comp Self Insurance	691,718	835,409	1,004,574	926,884	961,264	934,118	0.8%
621	Management Information Systems	1,039,540	1,038,393	1,089,254	1,084,088	1,101,088	1,129,006	4.1%
622	Office Stores Fund	88,616	98,057	147,983	95,000	95,000	95,000	0.0%
631	Equipment Replacement	528,775	506,979	536,018	490,826	501,093	381,322	-22.3%
632	Facilities Maintenance	537,448	528,887	570,003	571,670	571,670	573,865	0.4%
633	Vehicle Maintenance	1,240,338	1,320,023	1,337,633	1,265,218	1,271,218	1,381,875	9.2%
Trust & Agency Funds								
710	Friends of the Library	-	-	-	-	-	-	0.0%
711	Library Trust	26,501	36,797	37,357	57,096	71,850	67,400	18.0%
712	Library History Project	1,962	97	(2)	-	1,380	-	0.0%
713	Ness Trust Bequest	1,179	3,741	(851)	1,500	1,000	500	-66.7%
714	Betty McClendon Trust	613	1,867	(309)	815	750	750	-8.0%
716	Barbara J Cassin Trust	3,408	7,382	(1,125)	500	500	500	0.0%
Capital Projects Funds								
411	GFAR	4,178,189	4,182,948	9,946,793	1,434,000	1,929,642	11,347,973	691.4%
421	Grant Funded CIP Projects	790,772	507,181	870,911	70,000	510,765	645,000	821.4%
461	Storm Drain #1	106,754	144,872	218,895	48,120	48,120	49,000	1.8%
462	Storm Drain #2	110,388	74,709	37,833	53,000	53,000	53,380	0.7%
463	Storm Drain #3	18,911	473	5,172	4,000	1,500	1,500	-62.5%
471	Traffic Mitigation	1,152,480	506,005	90,612	820,000	591,852	207,869	-74.7%
472	Construction Tax-Undergrounding	69,226	168,242	126,561	60,000	50,000	50,000	-16.7%
481	Gas Tax	732,046	946,246	884,525	658,623	685,283	631,843	-4.1%
Successor Agency to the Los Gatos RDA Funds								
942	SA - Recognized Obligation Retirement	5,449,995	4,024,552	3,999,083	3,989,479	3,937,774	3,872,939	-2.9%
943	SA- Trust Fund	-	-	-	-	-	-	0.0%
TOTAL Fund Rev & Transfers In		\$ 55,847,087	\$ 54,528,656	\$ 63,470,972	\$ 50,149,428	\$ 55,044,945	\$ 60,264,991	20.2%

TOTAL TOWN REVENUES BY FUND

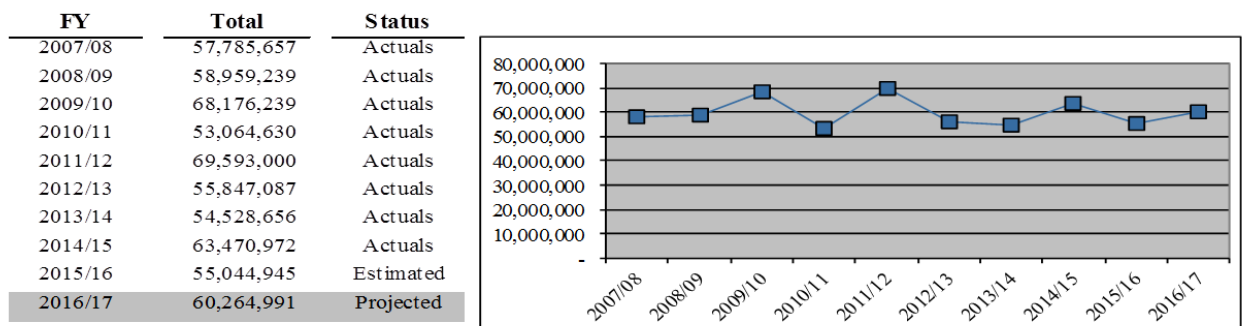


FY 2016/17 Revenues By Fund

	2012/13 Actuals	2013/14 Actuals	2014/15 Actuals	2015/16 Adopted	2015/16 Estimated	2016/17 Adopted	% of Total
General Fund	\$ 37,900,802	\$ 38,686,493	\$ 40,934,994	\$ 37,473,951	\$ 41,623,226	\$ 37,829,433	62.8%
Special Revenue Funds	634,351	409,415	649,296	515,083	547,114	475,880	0.8%
Internal Service Funds	4,613,421	4,824,933	5,670,862	4,963,261	4,991,189	5,031,024	8.3%
Trust & Agency Funds	89,752	52,587	35,435	59,911	75,480	69,150	0.1%
Capital Project Funds	7,158,766	6,530,676	12,181,302	3,147,743	3,870,162	12,986,565	21.5%
Successor Agency Funds	5,449,995	4,024,552	3,999,083	3,989,479	3,937,774	3,872,939	6.4%
Total Rev & Transfers In	\$ 55,847,087	\$ 54,528,656	\$ 63,470,972	\$ 50,149,428	\$ 55,044,945	\$ 60,264,991	100.0%

TOWN REVENUE HISTORICAL TREND

(Includes Transfers In)



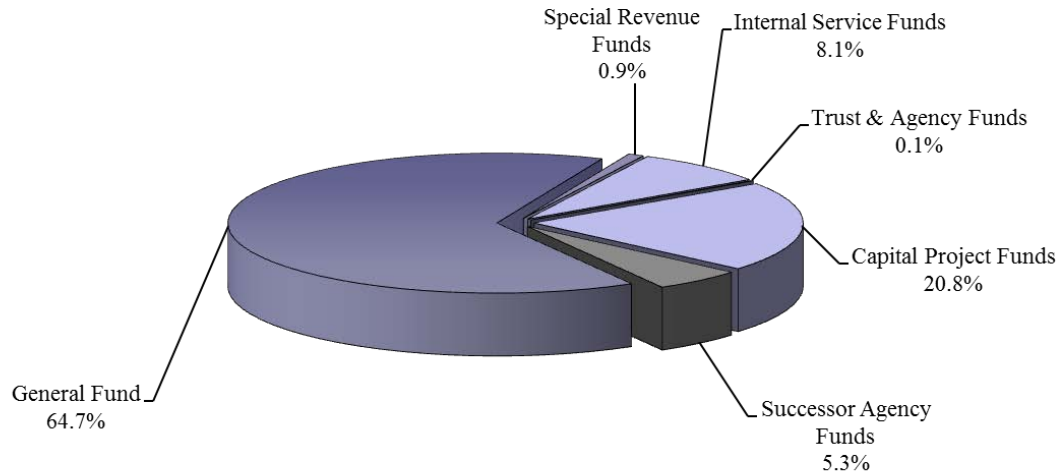
TOTAL TOWN EXPENDITURES

BY FUND

(Includes Transfers Out)

Fund	Fund Name	2012/13 Actuals	2013/14 Actuals	2014/15 Actuals	2015/16 Adopted	2015/16 Estimated	2016/17 Adopted	Change from PY
General Fund								
111	General Fund	\$ 35,411,559	\$ 41,484,431	\$ 42,010,746	\$ 37,876,373	\$ 35,806,966	\$ 46,959,225	24.0%
Special Revenue Funds								
211	Housing Conservation Program	135	-	-	-	-	-	0.0%
212	Community Dev Block Grant	182,364	19,360	176,705	70,000	77,952	70,000	0.0%
222	Urban Run-Off Source Fund	359,728	322,814	411,861	499,053	469,935	533,935	7.0%
231	Blackwell Assessment District	2,316	2,411	1,987	2,466	2,022	9,852	299.5%
232	Kennedy Assessment District	4,552	4,557	3,348	4,719	38,783	8,634	83.0%
233	Gemini Assessment District	1,905	1,851	6,767	2,166	1,401	11,701	440.2%
234	Santa Rosa Assessment District	3,891	3,837	3,107	4,200	3,255	13,255	215.6%
235	Vasona Assessment District	5,670	5,306	4,504	5,466	7,325	18,644	241.1%
236	Hillbrook Assessment District	3,761	4,026	6,238	3,794	2,384	17,384	358.2%
Internal Service Funds								
611	ABAG Self Insurance	730,092	792,660	474,795	790,094	798,218	808,361	2.3%
612	Worker's Comp Self Insurance	745,442	1,505,626	1,066,415	1,367,951	1,225,673	1,258,810	-8.0%
621	Management Information Systems	1,017,187	872,826	901,293	1,254,373	1,103,625	1,351,188	7.7%
622	Office Stores Fund	135,973	107,977	109,320	127,150	128,371	134,500	5.8%
631	Equipment Replacement	401,643	337,867	306,698	739,221	2,316,897	336,369	-54.5%
632	Facilities Maintenance	457,363	389,820	987,999	571,670	532,678	573,866	0.4%
633	Vehicle Maintenance	1,005,315	1,255,868	2,173,467	1,531,278	1,481,440	1,381,875	-9.8%
Trust & Agency Funds								
711	Library Trust	43,225	18,812	30,018	90,750	69,490	67,000	-26.2%
712	Library History Project	1,957	2,233	-	-	-	-	0.0%
713	Ness Trust Bequest	-	5,638	15,978	75,000	134,025	-	-100.0%
714	Betty McClendon Trust	-	4,716	7,829	10,000	2,500	-	-100.0%
716	Barbara J Cassin Trust	90,449	80,829	33,918	60,000	-	-	-100.0%
721	Parking District #88	143,655	140,366	-	-	-	-	0.0%
Capital Projects Funds								
411	GFAR	4,777,048	2,493,750	2,717,504	4,165,933	10,397,072	13,567,688	225.7%
421	Grant Funded CIP Projects	761,467	153,935	952,169	70,000	459,190	645,000	821.4%
461	Storm Drain #1	241,845	-	-	-	-	-	0.0%
462	Storm Drain #2	-	-	-	-	94,270	-	0.0%
463	Storm Drain #3	-	-	-	-	-	-	0.0%
471	Traffic Mitigation	1,152,480	453,811	83,897	820,000	571,852	187,869	-77.1%
472	Construction Tax-Undergrounding	-	-	-	28,000	28,000	42,000	50.0%
481	Gas Tax	756,000	818,290	106,000	706,000	1,495,214	656,000	-7.1%
Successor Agency to the Los Gatos RDA Funds								
942	SA- Trust Fund	4,995,220	4,261,386	4,000,853	3,989,479	3,978,532	3,871,255	
TOTAL Fund Exp & Transfers Out		\$ 53,432,242	\$ 55,545,003	\$ 56,593,416	\$ 54,865,136	\$ 61,227,070	\$ 72,524,411	32.2%

TOTAL TOWN EXPENDITURES BY FUND

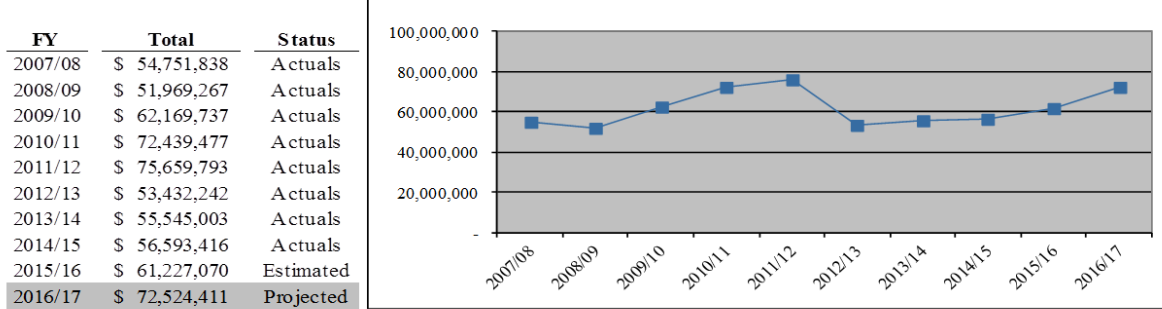


FY 2016/17 Expenditures by Fund

	2012/13 Actuals	2013/14 Actuals	2014/15 Actuals	2015/16 Adopted	2015/16 Estimated	2016/17 Adopted	% of Total
General Fund	\$ 35,411,559	\$ 41,484,431	\$ 42,010,746	\$ 37,876,373	\$ 35,806,966	\$ 46,959,225	64.7%
Special Revenue Funds	564,322	364,162	614,517	591,864	603,057	683,405	0.9%
Internal Service Funds	4,493,015	5,262,644	6,019,987	6,381,737	7,586,902	5,844,969	8.1%
Trust & Agency Funds	279,286	252,594	87,743	235,750	206,015	67,000	0.1%
Capital Project Funds	7,688,840	3,919,786	3,859,570	5,789,933	13,045,598	15,098,557	20.8%
Successor Agency Funds	4,995,220	4,261,386	4,000,853	3,989,479	3,978,532	3,871,255	5.3%
Total Exp & Transfers Out	\$ 53,432,242	\$ 55,545,003	\$ 56,593,416	\$ 54,865,136	\$ 61,227,070	\$ 72,524,411	100.0%

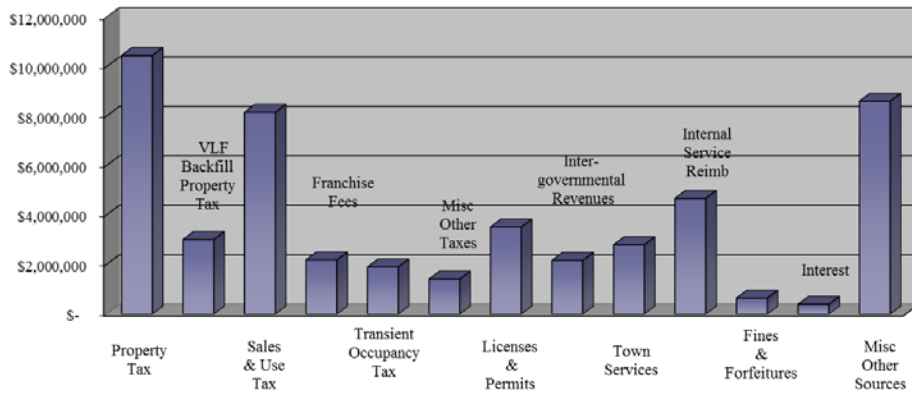
TOWN EXPENDITURE HISTORICAL TREND

(Includes Transfers Out)



TOTAL TOWN REVENUES BY CATEGORY

FY 2016/17 Budgeted Revenues



Revenues	2012/13 Actuals	2013/14 Actuals	2014/15 Actuals	2015/16 Adopted	2015/16 Estimated	2016/17 Adopted	% of Total
Property Tax	\$ 9,478,275	\$ 9,055,004	\$ 10,113,303	\$ 9,127,537	\$ 10,102,960	\$ 10,458,633	17.4%
VLF Backfill Property Tax	2,437,489	2,657,404	2,818,316	2,833,750	2,984,000	3,013,840	5.0%
Sales & Use Tax	8,757,428	8,029,571	8,202,678	8,337,029	8,078,812	8,164,403	13.5%
Franchise Fees	2,028,903	2,063,756	2,215,430	2,127,660	2,127,660	2,191,120	3.6%
Transient Occupancy Tax	1,295,887	1,512,846	1,896,721	1,500,000	1,800,000	1,900,000	3.2%
Miscellaneous Other Taxes	1,365,799	1,425,984	2,119,260	1,354,485	1,404,485	1,414,775	2.3%
Licenses & Permits	3,696,025	4,191,902	4,917,461	3,638,662	3,765,280	3,522,863	5.8%
Intergovernmental Revenues	2,865,191	2,550,762	3,024,011	1,770,347	2,738,934	2,174,690	3.6%
Town Services	3,615,704	3,189,458	3,135,143	2,800,908	3,267,235	2,801,754	4.6%
Internal Service Reimbursements	4,079,627	4,106,219	4,106,955	4,622,207	4,532,061	4,678,685	7.8%
Fines & Forfeitures	648,939	768,467	839,670	663,300	651,625	647,800	1.1%
Interest	(125,320)	786,726	430,414	365,035	376,111	388,014	0.6%
Miscellaneous Other Sources	11,640,493	10,781,919	10,297,678	9,773,127	9,957,121	8,615,013	14.3%
Total Revenues	\$ 51,784,440	\$ 51,120,018	\$ 54,117,040	\$ 48,914,047	\$ 51,786,284	\$ 49,971,590	
Plus Transfers In:	4,062,647	3,408,638	9,353,932	1,235,381	3,258,661	10,293,401	17.1%
Total Revenues & Other Sources	\$ 55,847,087	\$ 54,528,656	\$ 63,470,972	\$ 50,149,428	\$ 55,044,945	\$ 60,264,991	100%

Total Budgeted Revenues (exclusive of Transfers In) has increased from prior year budgeted, as the Town will be experiencing revenue growth in some of the key economically sensitive revenue categories of Property Tax, Transient Occupancy Tax, VLF Backfill, Business License Tax. Key revenue highlights include:

Property Tax – Property Tax revenues have increased by 15% as home sales continue to rise with the improving economy and low interest rates.

Sales and Use Tax – While the Town only receives 1 cent of the 8.75 cents of sales tax paid per dollar of taxable sales generated in Town, Sales and Use Tax remains one of the General Fund's largest revenue sources. The FY 2016/17 budget reflects \$8.2 million in sales tax revenue, or a 2% decrease compared to the prior year budgeted amount. The negative impact is associated in part with increased online versus local brick and mortar shopping.

Licenses and Permits – FY 2016/17 Licenses and Permits reflect a 3% decrease as development permits are projected to be decreasing due to the slowing down of large scale building projects.

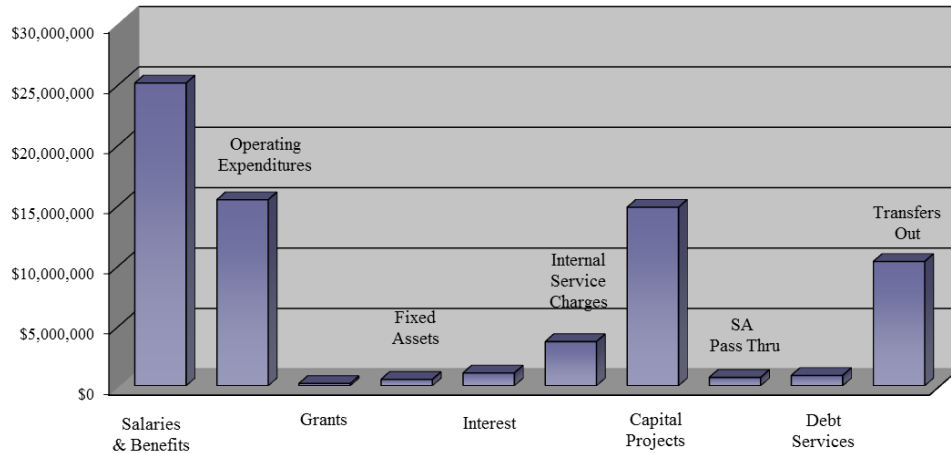
Intergovernmental Revenues –Increases in intergovernmental revenues are due to the several anticipated capital grant in next fiscal year.

Transient Occupancy Tax– Transient Occupancy Tax (TOT) is expected to increase by 27% from FY 2015/16 budgeted amount of \$1.5 million as travel and tourism has increased and is projected to continue increasing with the positive economy.

Other Sources – This revenue reflects lease reimbursement revenue received from the Successor Agency to the Los Gatos Redevelopment Agency for 2002 and 2010 Certificates of Participation (COPs) debt service payments for the bond issues.

TOTAL TOWN EXPENDITURES BY CATEGORY

FY 2016/17 Budgeted Expenditures



	2012/13	2013/14	2014/15	2015/16	2015/16	2016/17	% of
Expenditures	Actuals	Actuals	Actuals	Adopted	Estimated	Adopted	Total
Salaries and Benefits	\$ 21,799,310	\$ 26,164,113	\$ 21,972,399	\$ 24,686,699	\$ 22,306,874	\$ 25,064,162	34.6%
Operating Expenditures	13,750,928	14,105,101	13,529,151	14,890,859	15,008,930	15,401,676	21.2%
Grants	173,310	150,372	172,204	171,600	166,000	184,800	0.3%
Fixed Assets	415,205	399,465	355,799	921,068	1,210,355	528,065	0.7%
Interest	1,085,837	1,095,366	990,000	1,025,000	1,025,000	1,065,000	1.5%
Internal Service Charges	3,356,973	3,384,215	3,330,792	3,605,323	3,539,951	3,654,558	5.0%
Capital Projects	6,165,811	3,706,400	3,639,640	5,474,126	12,227,263	14,782,752	20.4%
Successor Agency Pass Thru	1,467,082	2,150,755	2,311,444	1,956,172	1,586,638	691,694	1.0%
Debt Services	1,155,140	980,578	938,055	897,398	897,398	858,303	1.2%
Total Expenditures	\$ 49,369,596	\$ 52,136,365	\$ 47,239,484	\$ 53,628,245	\$ 57,968,409	\$ 62,231,010	
Transfers Out	4,062,647	3,408,638	9,353,932	1,236,891	3,258,661	10,293,401	14.2%
Total Uses of Funds	\$ 53,432,243	\$ 55,545,003	\$ 56,593,416	\$ 54,865,136	\$ 61,227,070	\$ 72,524,411	100%

Total Budgeted Expenditures (exclusive of Transfers Out) include budgeted Capital Improvements, which can vary significantly from year to year. Net of Capital Projects, total expenditures reflect a 1.5% decrease for FY 2016/17 compared to the prior year adopted budget. Expenditures of note include:

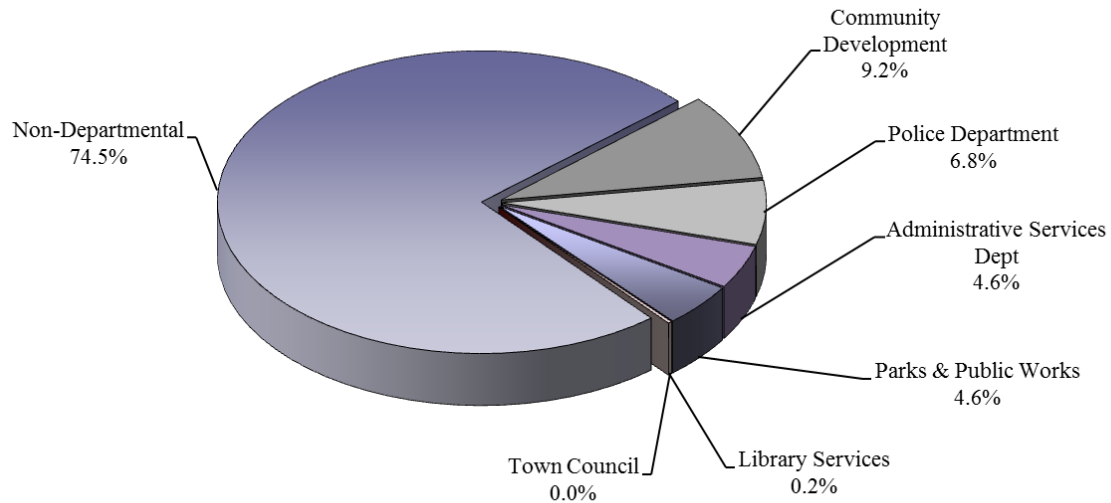
Salaries and Benefits – Salary and benefit expenditures reflect a 1.5% increase largely due to previously negotiated salary increases and increased workers’ compensation rates. Staffing augmentations, both permanent and one-time, are limited with the elimination of two prior year one-time funded positions in both the Police Department and Community Development Departments and the addition of one new permanent project manager position within the Parks and Public Works Department. The FY 2016/17 operating expenditures also include post-retirement health benefit expenditures related to GASB 45.

Fixed Assets – Budgeted fixed asset costs stem primarily from scheduled vehicle and equipment replacements. The variance in expenditures from year to year does not impact current year charges to the departments, only the actual cash out to replace the asset.

Internal Service Charges – Internal service charges have increased by 1.4% largely due to changes in operating costs, cost allocation and equipment replacement schedules.

Debt Service – Debt service charges reflect the Redevelopment Agency’s two outstanding Certificates of Participation (2002 and 2010) through a leasing expenditure and reimbursement revenue which nets to zero for the Town, while Successor Agency (SA) to the Los Gatos Redevelopment Agency funds provide the actual debt payment for the bond issues. The SA reimburses the General Fund for the debt service payment. The 1992 COP for Parking Lot #4 was paid in full in early FY 2012/13.

GENERAL FUND REVENUES BY DEPARTMENT

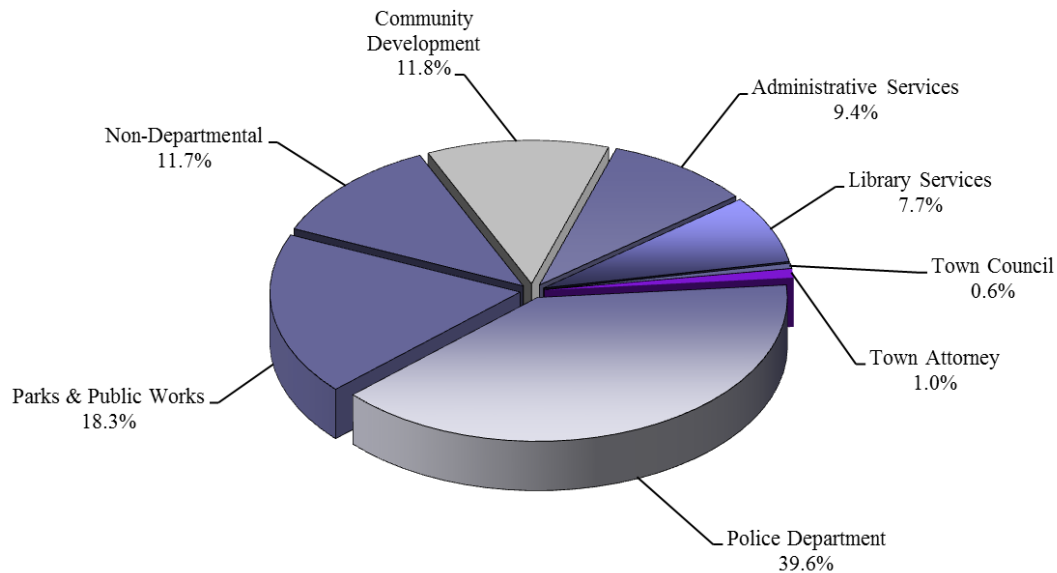


FY 2016/17 Departmental Revenues

Departments	2012/13 Actuals	2013/14 Actuals	2014/15 Actuals	2015/16 Adopted	2015/16 Estimated	2016/17 Proposed	% of Total
Town Council	\$ 4,385	\$ 4,251	\$ 19,736	\$ 18,000	\$ 100	\$ -	0.0%
Non-Departmental	25,151,204	24,571,629	26,064,222	24,703,031	26,559,294	26,483,091	74.5%
Administrative Services*	1,227,920	1,763,942	2,211,587	1,576,784	1,625,784	1,639,387	4.6%
Community Development	4,660,284	5,166,693	5,038,975	3,562,177	3,987,164	3,280,665	9.2%
Police Department	2,523,314	3,230,589	3,529,909	3,505,392	3,115,618	2,421,015	6.8%
Parks & Public Works	1,732,189	1,618,436	1,773,515	1,605,731	1,863,756	1,631,584	4.6%
Library Services	70,736	66,437	57,184	106,220	98,578	86,960	0.2%
Total General Fund Revenues	\$ 35,370,032	\$ 36,421,977	\$ 38,695,128	\$ 35,077,335	\$ 37,250,294	\$ 35,542,702	100%
Town Debt Payments:	\$ 1,963,971	\$ 1,935,578	\$ 1,928,056	\$ 1,922,398	\$ 1,922,398	\$ 1,923,303	
Transfers In:	566,799	328,938	311,810	474,218	2,450,534	363,428	
Net Operating Revenues	\$ 37,900,802	\$ 38,686,493	\$ 40,934,994	\$ 37,473,951	\$ 41,623,226	\$ 37,829,433	

**The Town Manager's Office, Human Resources, Finance & Administrative Services, and Clerk Administration, Programs are all accounted for within the Administrative Services Department.*

GENERAL FUND EXPENDITURES BY DEPARTMENT

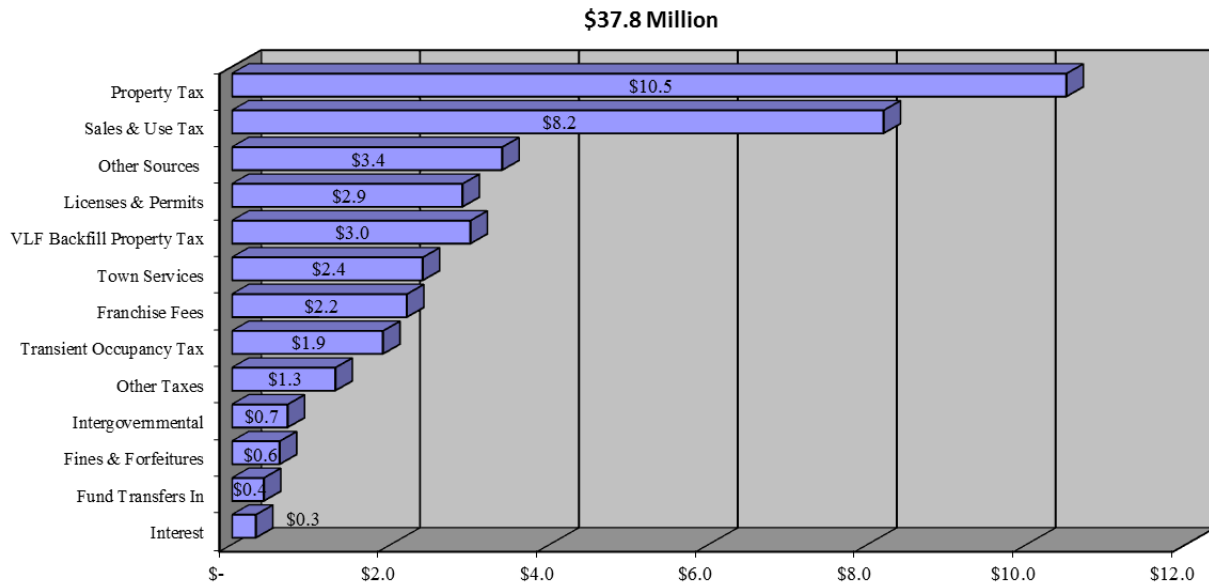


FY 2016/17 Departmental Expenditures

Departments	2012/13 Actuals	2013/14 Actuals	2014/15 Actuals	2015/16 Adopted	2015/16 Estimated	2016/17 Adopted	% of Total
Police Department	\$ 13,403,435	\$ 13,673,270	\$ 13,862,029	\$ 14,910,621	\$ 13,354,791	\$ 13,920,048	39.6%
Parks & Public Works	5,565,529	5,580,769	5,690,355	6,370,221	6,432,418	6,452,425	18.3%
Non-Departmental	3,086,929	7,817,184	3,287,386	3,999,653	3,902,270	4,108,723	11.7%
Community Development	4,235,832	4,320,634	4,233,465	4,046,424	3,944,695	4,143,098	11.8%
Administrative Services*	2,664,269	2,707,809	2,884,889	3,219,106	2,905,992	3,310,379	9.4%
Library Services	2,055,069	2,131,438	2,268,844	2,463,638	2,326,934	2,691,849	7.7%
Town Council	185,084	188,111	208,491	184,557	164,033	202,421	0.6%
Town Attorney	207,746	238,253	260,740	268,592	324,641	347,006	1.0%
Total General Fund Exp	\$ 31,403,893	\$ 36,657,468	\$ 32,696,199	\$ 35,462,812	\$ 33,355,774	\$ 35,175,949	100%
Town Debt Payments:	\$ 1,963,971	\$ 1,935,578	\$ 1,928,056	\$ 1,922,398	\$ 1,922,398	\$ 1,923,303	
Transfers Out:	2,043,695	2,891,384	7,386,491	491,163	528,794	9,859,973	
Net Operating Expenditures	\$ 35,411,559	\$ 41,484,430	\$ 42,010,746	\$ 37,876,373	\$ 35,806,966	\$ 46,959,225	

* The Town Manager's Office, Human Resources, Finance & Administrative Services, and Clerk Administrator, and Management Information Services programs are all accounted for within the Administrative Services Department. In FY 2009/10 the Town Treasurer was incorporated into Administrative Services Department.

GENERAL FUND REVENUES BY CATEGORY



Revenue Category	2012/13 Actuals	2013/14 Actuals	2014/15 Actuals	2015/16 Adopted	2015/16 Estimated	2016/17 Proposed	% of Total
Sales & Use Tax	\$ 8,757,428	\$ 8,029,571	\$ 8,202,678	\$ 8,337,029	\$ 8,078,812	\$ 8,164,403	21.6%
Property Tax	9,477,043	9,054,908	10,113,287	9,127,537	10,102,960	10,458,633	27.6%
VLF Backfill Property Tax	2,437,489	2,657,404	2,818,316	2,833,750	2,984,000	3,013,840	8.0%
Franchise Fees	2,028,903	2,063,756	2,215,430	2,127,660	2,127,660	2,191,120	5.8%
Transient Occupancy Tax	1,295,887	1,512,846	1,896,721	1,500,000	1,800,000	1,900,000	5.0%
Other Taxes	1,163,545	1,155,802	1,809,620	1,257,000	1,307,000	1,307,000	3.5%
Licenses & Permits	3,060,948	3,235,122	3,687,393	2,987,662	3,116,780	2,946,583	7.8%
Intergovernmental	924,657	817,699	1,004,661	782,724	918,058	717,684	1.9%
Town Services	3,070,127	2,684,126	2,643,276	2,369,224	2,818,551	2,370,070	6.3%
Fines & Forfeitures	648,939	768,467	839,670	663,300	651,625	647,800	1.7%
Interest	(163,070)	625,298	* 430,476	319,590	319,590	331,193	0.9%
Other Sources	4,632,107	5,752,556	4,961,656	4,694,257	4,947,656	3,417,679	9.0%
Total Revenues	\$ 37,334,003	\$ 38,357,555	\$ 40,623,184	\$ 36,999,733	\$ 39,172,692	\$ 37,466,005	
Transfers In:	\$ 566,799	\$ 328,938	\$ 311,810	\$ 474,218	\$ 2,450,534	\$ 363,428	1.0%
Total Revenues & Transfers In	\$ 37,900,802	\$ 38,686,493	\$ 40,934,994	\$ 37,473,951	\$ 41,623,226	\$ 37,829,433	100%

* To comply with the requirements of GASB 31, the Town marks down the value of its investment portfolio at year end to current market value to reflect the current interest rate environment. If rates rise, the value of investments with lower stated interest rates will fall. The mark down is taken against current year interest earnings, resulting in a negative balance in interest earnings for the FY. Because the Town holds its investment to maturity, no actual losses to investments were sustained; the markdown against interest is a "paper loss" only.

FY 2016/17 General Fund revenues and fund transfers are estimated to increase by 1% from the FY 2015/16 adopted budget. The Town's operations are funded through a variety of revenue sources as depicted above. Revenues were estimated by trend analysis and historical data as explained below:

Sales Tax – While the Town only receives 1 cent of the 8.75 cents of sales tax paid per dollar of taxable sales generated in Town, Sales and Use Tax remains one of the General Fund's largest revenue sources. The FY 2016/17 budget reflects \$8.2 million in sales tax revenue, or a 2.1% decrease compared to the prior year budgeted amount. The negative impact is associated in part with increased on-line versus local brick and mortar shopping.

Property Tax – Property Tax receipts in Los Gatos are expected to increase from the budgeted FY 2015/16 amount by 15% totaling \$10.5 million, as homes sales continue to rise with the positive economy and low interest rates. Property Tax budget projections are based on valuations projected by the Santa Clara County Assessor's Office, given increased home sales, coupled with anticipated adjustments in property tax distribution due to the dissolution of California redevelopment

**GENERAL FUND REVENUES
BY CATEGORY**

agencies. The Town receives 9.3 cents of each property tax dollar paid by property owners. The remaining 90.7 cents of each dollar is distributed to several other taxing jurisdictions, including local schools, community college districts, the County of Santa Clara, Santa Clara County Central Fire Protection District, and other special districts that serve the community.

Town Services – Charges for Town Services remained flat as recent large scale development projects are winding down.

Licenses & Permits – Licenses and Permits reflect a projected 1.0% decrease reflecting a decrease in permits associated with large scale building projects as mentioned above.

Intergovernmental Revenues – Intergovernmental revenues reflect an 8% decrease since less grant revenue is anticipated to receive than submitted and approved for the prior fiscal year.

Franchise Fees – Compared to the prior fiscal year, Franchise Fees, including cable television, electric utility and solid waste have increased by 3.0%. The increase is based on analysis of current year trends in fees collected and the improving local economy.

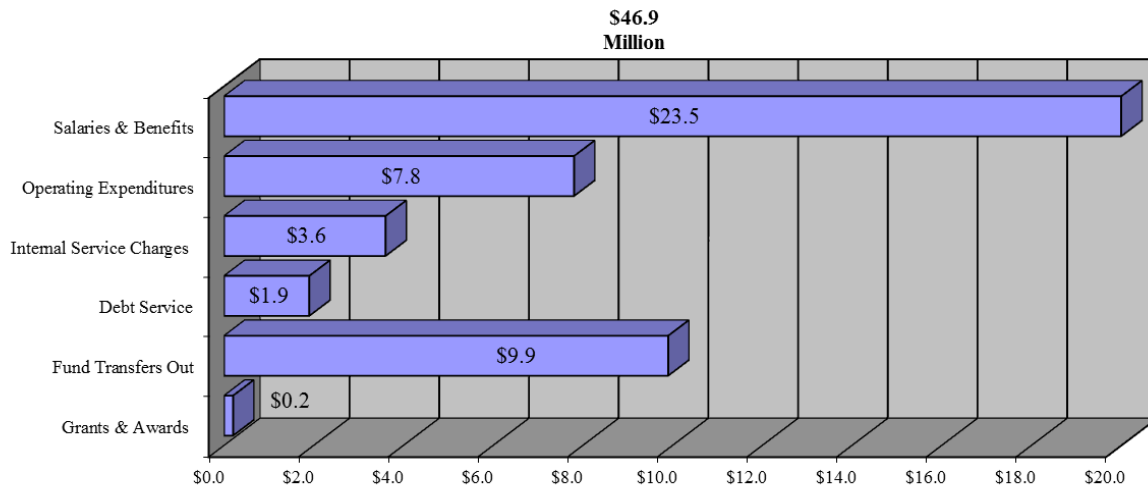
Transient Occupancy Tax –Transient Occupancy Tax (TOT) is expected to increase by 27% as both personal and business related travel is gaining strength as the economy continues its positive growth from the recent recessing years.

Fines and Forfeitures – Fines and Forfeitures include library and traffic fines and administrative citations which are expected to decrease by 2%.

Transfers In – Compared to the prior fiscal year, transfers in have decreased by \$110,790 due to the winding down of legal and administrative costs associated with the Successor Agency to the Town of Los Gatos Redevelopment Agency.

Other Sources – Other sources reflects an 27.0% decrease compared to the prior fiscal year because of the reduction occurring in Town “pass Through” law enforcement grants.

GENERAL FUND EXPENDITURES BY CATEGORY



Expenditure Category	2012/13 Actuals	2013/14 Actuals	2014/15 Actuals	2015/16 Adopted	2015/16 Estimated	2016/17 Adopted	% of Total
Salaries & Benefits	\$ 20,634,835	\$ 25,036,702	\$ 20,658,173	\$ 23,179,753	\$ 20,916,759	\$ 23,549,693	50.2%
Operating Expenditures	7,230,330	8,030,607	8,465,006	8,515,583	8,377,812	7,795,162	16.6%
Fixed Assets	30,629	62,756	75,442	-	360,877	-	0.0%
Grants & Awards	160,216	150,372	172,204	171,600	166,000	184,800	0.4%
Debt Service	1,963,971	1,935,578	1,928,056	1,922,398	1,922,398	1,923,303	4.1%
Internal Service Charges	3,347,884	3,377,031	3,325,373	3,595,875	3,534,326	3,646,294	7.7%
Total Expenditures	\$ 33,367,865	\$ 38,593,046	\$ 34,624,254	\$ 37,385,209	\$ 35,278,172	\$ 37,099,252	
Transfers Out	\$ 2,043,695	\$ 2,891,384	\$ 7,386,491	\$ 491,163	\$ 528,794	\$ 9,859,973	21.0%
Total Exp & Transfers Out	\$ 35,411,560	\$ 41,484,430	\$ 42,010,745	\$ 37,876,372	\$ 35,806,966	\$ 46,959,225	100.0%

The FY 2015/16 General Fund Operating Budget of \$37,062,269 (net of transfers out) represents a 0.8% decrease compared to the net FY 2015/16 adopted operating expenditures budget of \$37,385,209.

Salaries & Benefits – The delivery of Town services is highly dependent on labor which comprises 50.2% of budgeted General Fund expenditures for FY 2016/17. Salaries and benefits continue to be the largest portion of the Town costs and continue to rise. The FY 2016/17 budget reflects a 1.6% increase in salaries and benefits attributed to increased PERS, benefit and worker's compensation rates. Salary increases are not reflected in the proposed budget and labor negotiations with the Town's unions are pending.

Operating Expenditures – The FY 2016/17 operating expenditures represents a 8.5% decrease when compared to the FY 2015/16 adopted budget. Townwide efforts continue to emphasize the importance of containing operating costs while maintaining core services; however, factors such as drought measures, cut-through traffic, escalating energy costs and general cost increases have offset many departmental reductions.

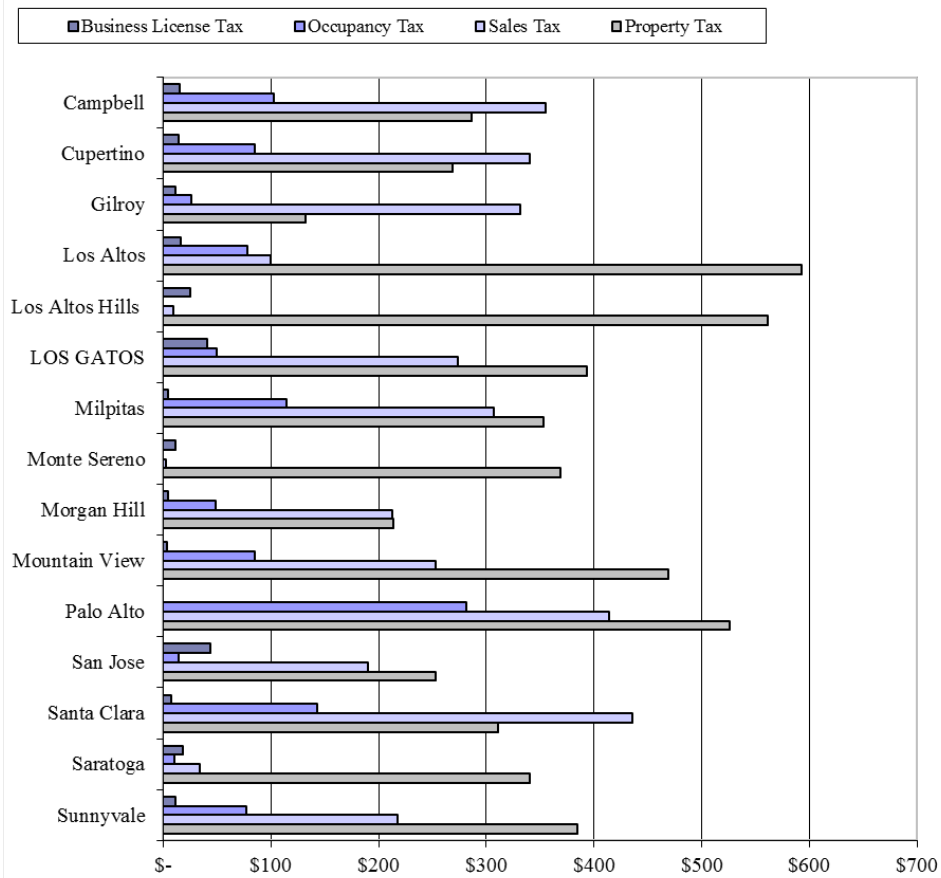
Grants & Awards –The Town provides General Fund grants and awards to local nonprofit organizations for a variety of human, art, and educational services. FY 2016/17 grants and awards reflects a 7.7% increase in grant funding from the prior year.

Internal Service Charges – These expenditures represent the service program costs charged back to the operational programs for Liability Insurance, Office Equipment, Management Information Services, Vehicle Maintenance, and Building Maintenance services. The FY 2016/17 budget reflects a 1.4% increase in the Internal Service Charges reflecting general increased cost for providing these services and negative claim experiences.

Debt Service – The Town facilitates the Successor Agency (SA) to the Los Gatos Redevelopment Agency's two Certificates of Participation (COPs) through a leasing expense and reimbursement revenue which nets to zero for the Town, while SA funds provide the actual debt payment for the bond issues.

Transfers Out – The General Fund transfer to the Capital Projects Fund is \$9,859,973 for FY 2016/17 a substantial increase from Almond Grove Street Rehabilitation project.

GENERAL FUND TAX REVENUES **CITIES OF SANTA CLARA COUNTY – TAX REVENUES PER CAPITA** **(LATEST DATA AVAILABLE AT THE TIME OF PUBLICATION)**

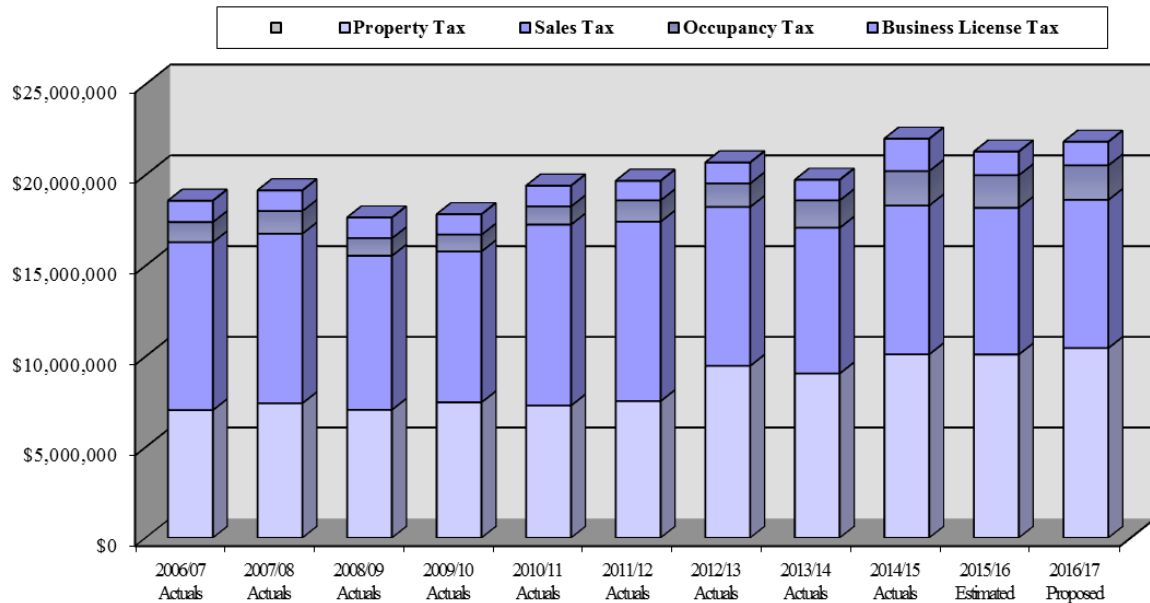


FY 2015/16 Budgeted Tax Revenue Amounts and Per Capita

Cities	Population	Property Tax		Sales Tax		Occupancy Tax		Business License Tax	
		Amount	Per Capita	Amount	Per Capita	Amount	Per Capita	Amount	Per Capita
Campbell	41,871	\$ 12,006,000	\$ 287	\$ 14,850,000	\$ 355	\$ 4,300,000	\$ 103	\$ 663,000	\$ 16
Cupertino	59,777	16,055,000	269	20,360,000	341	5,072,000	85	847,070	14
Gilroy	52,264	6,926,034	133	17,339,818	332	1,361,844	26	615,865	12
Los Altos	29,884	17,718,514	593	2,993,834	100	2,345,600	78	475,000	16
Los Altos Hills	8,330	4,672,500	561	75,200	9	-	-	211,000	25
LOS GATOS	30,443	11,961,287	393	8,337,029	274	1,500,000	49	1,250,000	41
Milpitas	69,903	24,680,000	353	21,490,000	307	8,018,000	115	349,000	5
Monte Sereno	3,439	1,268,967	369	10,000	3	-	-	38,000	11
Morgan Hill	41,079	8,770,418	214	8,753,849	213	1,991,850	48	186,783	5
Mountain View	76,582	35,932,400	469	19,379,690	253	6,486,000	85	274,000	4
Palo Alto	66,682	35,067,000	526	27,630,000	414	18,791,000	282	-	-
San Jose	1,002,274	253,210,000	253	190,260,000	190	14,700,000	15	44,425,000	44
Santa Clara	120,942	37,550,000	310	52,690,000	436	17,300,000	143	953,700	8
Saratoga	30,798	10,475,350	340	1,060,000	34	310,000	10	575,000	19
Sunnyvale	146,724	56,487,757	385	31,947,169	218	11,397,216	78	1,734,000	12
Average	118,733	\$ 35,518,748	\$ 299	\$ 27,811,773	\$ 234	\$ 6,238,234	\$ 53	\$ 3,506,495	\$ 30

Source: Santa Clara County and Cities of Santa Clara County

GENERAL FUND TAX REVENUES BUDGET WITH 10 YEAR HISTORY



Fiscal Year		Property Tax	Sales Tax	Occupancy Tax	Business License Tax	Sum of Key Revenues	Change from Prior Year
2006/07	Actuals	\$ 7,036,876	\$ 9,253,891	\$ 1,108,257	\$ 1,176,422	\$ 18,575,446	12.1%
2007/08	Actuals	\$ 7,417,030	\$ 9,345,432	\$ 1,245,078	\$ 1,138,057	\$ 19,145,597	3.1%
2008/09	Actuals	\$ 7,057,258	\$ 8,487,000	\$ 966,638	\$ 1,139,107	\$ 17,650,003	(7.8%)
2009/10	Actuals	\$ 7,465,871	\$ 8,317,217	\$ 923,783	\$ 1,122,000	\$ 17,828,871	1.0%
2010/11	Actuals	\$ 7,289,897	\$ 9,971,409	\$ 1,004,659	\$ 1,136,511	\$ 19,402,476	8.8%
2011/12	Actuals	\$ 7,532,073	\$ 9,889,100	\$ 1,174,485	\$ 1,077,320	\$ 18,196,717	(6.2%)
2012/13	Actuals	\$ 9,477,043	\$ 8,757,428	\$ 1,295,887	\$ 1,151,579	\$ 20,681,937	6.6%
2013/14	Actuals	\$ 9,054,908	\$ 8,029,571	\$ 1,512,846	\$ 1,130,020	\$ 19,727,345	8.4%
2014/15	Actuals	\$ 10,113,287	\$ 8,202,678	\$ 1,896,721	\$ 1,779,407	\$ 21,992,093	20.9%
2015/16	Estimated	\$ 10,102,960	\$ 8,078,812	\$ 1,800,000	\$ 1,300,000	\$ 21,281,772	2.9%
2016/17	Budgeted	\$ 10,458,633	\$ 8,164,403	\$ 1,900,000	\$ 1,300,000	\$ 21,823,036	5.5%

GENERAL FUND

ESTIMATED FUND BALANCE ACTIVITY

Use of / Addition to GF Reserves:	Estimated July 1, 2016 Balance	Revenues	Expenditures	Fund Balance Sources (Uses)	Estimated June 30, 2017 Balance
Reserved Fund Balance					
Reserve for Long Term Notes	\$ -	\$ -	\$ -	\$ -	\$ -
Unreserved Fund Balance					
<i>Undesignated Reserves</i>					
Plus Appropriated Designated Reserves	3,699,466	37,829,433	46,959,225	9,859,973	4,429,647
Undesignated / Available					-
<i>Designated Reserves</i>					-
Designated Productivity	100,000	-	-	-	100,000
Open Space Reserve	562,000	-	-	-	562,000
Catastrophic Reserve	4,389,911	-	-	-	4,389,911
Budget Stabilization Reserve	4,389,911	-	-	-	4,389,911
Capital / Special Projects	5,841,527	-	-	(1,400,000)	4,441,527
Authorized Carryovers	99,284	-	-	-	99,284
Operating Grants	140,553	-	-	-	140,553
Special Studies	237,000	-	-	-	237,000
Almond Grove Reserve	8,459,973	-	-	(8,459,973)	-
Total Use of and Addition To Reserves	\$ 27,919,625	\$ 37,829,433	\$ 46,959,225	\$ -	\$ 18,789,833

Fund Balance Activity includes:

- FY 2016/17 Budgeted revenue and expenditure appropriations, and transfers to and from the General Fund.
- FY 2015/16 authorized carryovers reflect operating appropriations that were brought forward as a funding source. The actual carryover amount will be determined at FY 2015/16 year-end, with funding offset by undesignated reserves.
- In FY 2011/12, Council adopted a General Fund Reserve Policy that maintains a minimum of 25% of General Fund expenditures equally divided between the Budget Stabilization Reserve and Catastrophic Reserve.
- In FY 2015/16, Council established a General Fund California Public Employees Retirement System (CalPERS) Reserve Account. In the same time Council revised the General Fund Reserve Policy to provide for a maximum of \$300,000 in General Fund Year End Savings upon year close to be deposited in the CalPERS Reserve Account or used for lump sum pay down as authorized by Town Council.
- Undesignated Fund Balance is year-end fund balance not previously identified for a specific purpose; therefore, it can be reprogrammed as appropriations or designated reserves by Council. Town policy designates all year-end fund balance to the Budget Stabilization, Capital/Special Project, and CalPERS Reserves eliminating undesignated fund balance. However, year-end fund balance will be distributed to the Capital Improvement/Special Projects and to the CalPERS Reserves as the Catastrophic and Budget Stabilization Reserves are fully funded.

SCHEDULE OF INTERFUND TRANSFERS
FISCAL YEAR 2015/16 & 2016/17

Fund Description	Estimated		Adopted Budget	
	2015/16	2015/16	2016/17	2016/17
	Transfers In	Transfers Out	Transfers In	Transfers Out
General Funds				
General Fund	\$ 2,450,534	\$ 528,794	\$ 363,428	\$ 9,859,973
Special Revenue Funds				
Solid Waste Management	-	-	-	-
HCD Housing Rehabilitation	-	-	-	-
HCD-Community Dev Block Grant	-	77,952	-	70,000
Urban Run-Off Program	50,000	-	-	-
Landscape & Lighting Districts				
Blackwell District	-	460	-	460
Kennedy Meadows District	-	1,510	-	1,510
Gemini Court District	-	610	-	610
Santa Rosa Heights District	-	660	-	660
Vasona Heights District	-	1,430	-	1,430
Hillbrook District	-	250	-	250
Internal Service Funds				
Self Insurance Fund	-	-	-	-
Worker's Comp Self Insurance	-	-	-	-
Management Information Systems	-	-	-	-
Office Stores Fund	-	-	-	-
Equipment Fund	-	1,488,687	-	-
Vehicle Maintenance Fund	-	-	-	-
Facilities Maintenance Fund	-	200,000	-	-
Trust & Agency Funds				
Barbara J. Cassin Trust	-	-	-	-
History Project Trust Fund	1,380	-	-	-
Library Trust Fund	-	36,380	-	35,000
Capital Project Funds				
GFAR	678,794	691,673	9,859,973	199,808
Grant Funded CIP Projects	77,952	-	70,000	-
Storm Drain #1	-	-	-	-
Storm Drain #2	-	-	-	-
Storm Drain #3	-	-	-	-
Traffic Mitigation	-	10,000	-	10,000
Construction Utility Underground	-	-	-	-
Gas Tax - Street & Signal	-	106,000	-	106,000
Successor Agency of the Los Gatos RDA Funds				
SA - Administration	-	-	-	-
SA - Debt Service	-	-	-	-
SA - Low / Moderate Housing	-	-	-	-
SA - Recognized Obligation Retirement	-	-	-	-
SA - General Fund	-	114,254	-	7,700
Total Transfers	\$ 3,258,660	\$ 3,258,660	\$ 10,293,401	\$ 10,293,401

FUND BALANCE ACTIVITY SUMMARY

FISCAL YEAR 2016/17

	7/1/16 Estimated Fund Balance	Fiscal Year 2016/17 Adopted Budget						6/30/17 Estimated Fund Balance
		Plus		Less		Use of Reserves		
		Revenues & Carryforwards	Transfers In	Expenditures & Carryforwards	Transfers Out			
GENERAL FUND								
Unreserved Fund Balances								
<i>Undesignated Reserves</i>								
Available to be Appropriated	\$ 3,699,466	\$ 37,466,005	\$ 363,428	\$ 37,099,252	\$ 9,859,973	\$ 9,859,973	\$ 4,429,647	
Reserved Fund Balances								
Reserve for Encumbrances	-	-	-	-	-	-	-	
Reserve for Long Term Notes	-	-	-	-	-	-	-	
Advance to RDA	-	-	-	-	-	-	-	
Actuarial	-	-	-	-	-	-	-	
Designated Reserves								
Authorized Carryforwards	99,284	-	-	-	-	-	99,284	
Manager's Contingency	-	-	-	-	-	-	-	
Designated Productivity	100,000	-	-	-	-	-	100,000	
Catastrophic Reserve	4,389,911	-	-	-	-	-	4,389,911	
Budget Stabilization Reserve	4,389,911	-	-	-	-	-	4,389,911	
Capital / Special Projects	5,841,527	-	-	-	-	(1,400,000)	4,441,527	
Open Space Reserve	562,000	-	-	-	-	-	562,000	
GABS Market Flucuation	-	-	-	-	-	-	-	
YE Savings/Budget Amendment	-	-	-	-	-	-	-	
Post Retirement Medical	-	-	-	-	-	-	-	
Almond Grove Reserve	8,459,973	-	-	-	-	(8,459,973)	-	
Operating Grants	140,553	-	-	-	-	-	140,553	
Special Studies	237,000	-	-	-	-	-	237,000	
Total General Fund Reserves	\$ 27,919,625	\$ 37,466,005	\$ 363,428	\$ 37,099,252	\$ 9,859,973	\$ -	\$ 18,789,833	
<i>General Fund Undesignated Reserves reflect ongoing revenue, carryforward, transfer, and expenditure activities, the net effect of the change in Designated Reserves, and the use of Undesignated Reserves.</i>								
<i>General Fund Designated Reserve changes reflect: the Manager Contingency Reserve utilized each year to fund unbudgeted appropriations deemed worthwhile (reserve is replenished at the end of the fiscal year as funding allows), a transfer from Capital and Special Projects Reserve to the Capital Improvement Program. Year-end excess of revenues over expenditures are programmed equally to the Designated for Capital and Special Projects Reserve and the Budget Stabilization Reserves.</i>								
SPECIAL REVENUE FUNDS								
Solid Waste Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Housing Conservation Program	74,520	-	-	-	-	-	74,520	
Community Dev Block Grant	13,315	70,000	-	-	70,000	-	13,315	
Urban Run-Off Source Fund	89,692	367,464	-	533,935	-	-	(76,779)	
Blackwell Assessment District	9,836	3,210	-	9,392	460	-	3,194	
Kennedy Assessment District	9,644	10,337	-	7,124	1,510	-	11,347	
Gemini Assessment District	19,808	4,187	-	11,091	610	-	12,294	
Santa Rosa Assessment District	59,740	4,800	-	12,595	660	-	51,285	
Vasona Assessment District	42,203	9,885	-	17,214	1,430	-	33,444	
Hillbrook Assessment District	12,382	5,997	-	17,134	250	-	995	
Total Special Revenue Funds Reserves	\$ 331,140	\$ 475,880	\$ -	\$ 608,485	\$ 74,920	\$ -	\$ 123,615	

FUND BALANCE ACTIVITY SUMMARY

FISCAL YEAR 2016/17

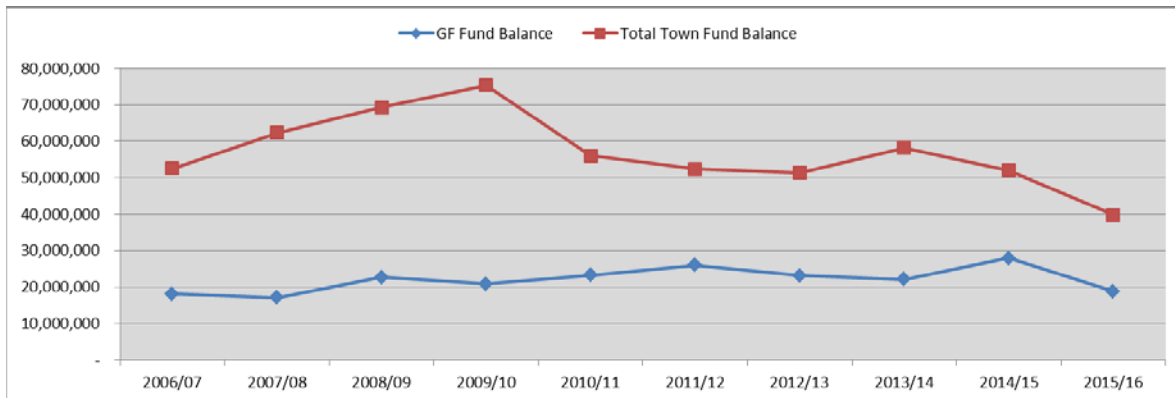
	7/1/16 Estimated Fund Balance	Fiscal Year 2016/17 Adopted Budget						6/30/17 Estimated Fund Balance
		Plus		Less		Use of Reserves		
		Revenues & Carryforwards	Transfers In	Expenditures & Carryforwards	Transfers Out			
INTERNAL SERVICE FUNDS								
ABAG Self Insurance	\$ 1,258,800	\$ 535,838	\$ -	\$ 808,361	\$ -	\$ -	\$ -	\$ 986,277
Worker's Comp Self Insurance	1,250,448	934,118	-	1,258,810	-	-	-	925,756
Management Information Systems	2,830,622	1,129,006	-	1,351,188	-	-	-	2,608,444
Office Stores Fund	154,585	95,000	-	134,500	-	-	-	115,085
Equipment Replacement	1,859,225	381,322	-	336,369	-	-	-	1,904,178
Vehicle Maintenance	361,857	573,865	-	573,866	-	-	-	361,856
Facilities Maintenance	273,808	1,381,875	-	1,381,875	-	-	-	273,808
Total Internal Service Funds Reserves	\$ 7,989,345	\$ 5,031,024	\$ -	\$ 5,844,969	\$ -	\$ -	\$ -	\$ 7,175,400
<i>Equipment Replacement Fund Balance is the accumulation of replacement funding-to-date for assets. Revenues are the pro-rated annual charges to departments for asset replacement, and expenditures reflect the cost of equipment up for replacement in this fiscal year. The Fund will continue to reallocate Fund Balance as a transfer to the General Fund for assets that have accumulated replacement costs and have been identified as no longer being part of the Replacement Schedule.</i>								
TRUST & AGENCY								
Friends of the Library	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Library Trust	41,680	67,400	-	32,000	35,000	-	-	42,080
Library History Project	-	-	-	-	-	-	-	-
Ness Trust Bequest	38,566	500	-	-	-	-	-	39,066
Betty McClendon Trust	86,207	750	-	-	-	-	-	86,957
Barbara J Cassin Trust	345,258	500	-	-	-	-	-	345,758
Parking District #88	86,858	-	-	-	-	-	-	86,858
Total Trust & Agency Funds Reserves	\$ 598,569	\$ 69,150	\$ -	\$ 32,000	\$ 35,000	\$ -	\$ -	\$ 600,719
CAPITAL PROJECTS FUNDS								
GFAR	\$ 5,603,981	\$ 1,488,000	\$ 9,859,973	\$ 13,367,880	\$ 199,808	\$ -	\$ -	\$ 3,384,266
GFAR - Designated for Parking	1,460,210	-	-	-	-	-	-	1,460,210
Grant Funded CIP Projects	(318,413)	575,000	70,000	645,000	-	-	-	(318,413)
Storm Drain #1	717,780	49,000	-	-	-	-	-	766,780
Storm Drain #2	931,596	53,380	-	-	-	-	-	984,976
Storm Drain #3	(48,232)	1,500	-	-	-	-	-	(46,732)
Traffic Mitigation	204,941	207,869	-	177,869	10,000	-	-	224,941
Construction Tax-Undergrounding	2,836,352	50,000	-	42,000	-	-	-	2,844,352
Gas Tax	265,897	631,843	-	550,000	106,000	-	-	241,740
Total Capital Projects Funds Reserves	\$ 11,654,112	\$ 3,056,592	\$ 9,929,973	\$ 14,782,749	\$ 315,808	\$ -	\$ -	\$ 9,542,120
<i>GFAR, Grant Fund, Storm Drain Funds, and Gas Tax Fund Balances reflect the spending down of available funds in FY2015/16 in line with the planned Capital Improvement Program. The GFAR and Grant Funds also include transfers-in to fund these planned projects.</i>								
<i>Traffic Mitigation Fund reflects a transfer out of \$10,000 for estimated annual administration fees.</i>								
<i>Grant Funded Projects Fund Balance reflects appropriations for incoming revenues and prior year carryforwards, which will result in either positive or negative fund balance depending on timing of receipts and budget. All grant projects net to zero at completion.</i>								
Successor Agency of the Los Gatos RDA Funds								
SA- Trust Fund	\$ 3,572,969	\$ 3,872,939	\$ -	\$ 3,863,555	\$ 7,700	\$ -	\$ -	\$ 3,574,653
Total SA of the Los Gatos RDA Funds Reserves	\$ 3,572,969	\$ 3,872,939	\$ -	\$ 3,863,555	\$ 7,700	\$ -	\$ -	\$ 3,574,653
TOTAL RESERVES	\$ 52,065,760	\$ 49,971,590	\$ 10,293,401	\$ 62,231,010	\$ 10,293,401	\$ -	\$ -	\$ 39,806,340

FUND BALANCE RESERVES 5 YEAR COMPARATIVE BALANCES

Fund Balance Reserves	6/30/2013 Actual YE Balance	6/30/2014 Actual YE Balance	6/30/2015 Actual YE Balance	6/30/2016 Estimated YE Balance	6/30/2017 Budgeted YE Balance
GENERAL FUND					
<i>Reserved Fund Balances</i>					
<i>Unreserved Fund Balances</i>					
<i>Undesignated Reserves</i>					
Available to be Appropriated	-	-	-	3,699,466	4,429,647
<i>Designated Reserves</i>					
Authorized Carryforwards	56,741	56,741	99,284	99,284	99,284
Productivity Contingency	100,000	100,000	100,000	100,000	100,000
Catastrophic Reserves	4,178,192	4,178,192	4,178,192	4,389,911	4,389,911
Budget Stabilization Reserve	6,721,808	6,621,808	6,621,808	4,389,911	4,389,911
Capital / Special Projects	12,427,161	10,218,579	9,511,527	5,841,527	4,441,527
Open Space Reserve	562,000	562,000	562,000	562,000	562,000
YE Savings/Budget Amendment	490,000	-	-	-	-
Post Retirement Medical	400,000	400,000	400,000	-	-
Vasona Land Sale	410,599	411,245	-	8,459,973	-
Operating Grants	140,553	140,553	140,553	140,553	140,553
Special Studies	490,000	490,000	490,000	237,000	237,000
Total General Fund Reserves	\$ 25,977,054	\$ 23,179,118	\$ 22,103,364	\$ 27,919,625	\$ 18,789,833
SPECIAL REVENUE FUNDS					
Housing Conservation Program	\$ 47,691	\$ 67,697	\$ 74,520	\$ 74,520	\$ 74,520
Community Dev Block Grant	(10,587)	(10,587)	(10,587)	13,315	13,315
Urban Run-Off Source Fund	120,102	125,936	142,943	89,692	(76,779)
Blackwell Assessment District	6,623	7,521	8,648	9,836	3,194
Kennedy Assessment District	34,836	41,410	48,151	9,644	11,347
Gemini Assessment District	17,035	19,779	16,948	19,808	12,294
Santa Rosa Assessment District	55,237	56,885	58,083	59,740	51,285
Vasona Assessment District	29,145	34,495	39,561	42,203	33,444
Hillbrook Assessment District	6,971	9,167	8,816	12,382	995
Total Special Revenue Funds Reserves	\$ 307,053	\$ 352,303	\$ 387,082	\$ 331,140	\$ 123,615
INTERNAL SERVICE FUNDS					
ABAG Self Insurance	\$ 1,352,035	\$ 1,056,559	\$ 1,567,162	\$ 1,258,800	986,277
Worker's Comp Self Insurance	2,246,915	1,576,698	1,514,857	1,250,448	925,756
Management Information Systems	2,495,697	2,661,264	2,833,159	2,830,622	2,608,440
Office Stores Fund	159,213	149,293	187,956	154,585	115,085
Equipment Replacement	3,260,531	3,429,643	3,675,029	1,859,225	1,904,178
Vehicle Maintenance	601,794	740,861	322,865	361,857	361,856
Facilities Maintenance	1,255,709	1,319,864	484,030	273,808	273,808
Total Internal Service Funds Reserves	\$ 11,371,894	\$ 10,934,182	\$ 10,585,058	\$ 7,989,345	\$ 7,175,400

FUND BALANCE RESERVES 5 YEAR COMPARATIVE BALANCES

Fund Balance Reserves	6/30/2013 Actual YE Balance	6/30/2014 Actual YE Balance	6/30/2015 Actual YE Balance	6/30/2016 Estimated YE Balance	6/30/2017 Budgeted YE Balance
TRUST & AGENCY					
Library Trust	\$ 13,996	\$ 31,981	\$ 39,320	\$ 41,680	\$ 42,080
Library History Project	757	(1,378)	(1,380)	-	-
Ness Trust Bequest	190,317	188,420	171,591	38,566	39,066
Betty McClendon Trust	98,944	96,095	87,957	86,207	86,957
Barbara J Cassin Trust	453,249	379,802	344,758	345,258	345,758
Parking District #88	224,156	86,492	86,858	86,858	86,858
Total Trust & Agency Funds Reserves	\$ 981,419	\$ 781,412	\$ 729,104	\$ 598,569	\$ 600,719
CAPITAL PROJECTS FUNDS					
GFAR	\$ 5,152,923	\$ 6,842,124	\$ 14,071,413	\$ 5,603,981	3,384,266
GFAR - Designated for Parking	1,460,210	1,460,210	1,460,210	1,460,210	1,460,210
Grant Funded CIP Projects	(641,976)	(288,730)	(369,988)	(318,413)	(318,413)
Storm Drain #1	305,893	450,765	669,660	717,780	766,780
Storm Drain #2	860,325	935,034	972,866	931,596	984,976
Storm Drain #3	(55,377)	(54,904)	(49,732)	(48,232)	(46,732)
Traffic Mitigation	126,032	178,226	184,941	204,941	224,941
Construction Tax-Undergrounding	2,519,548	2,687,790	2,814,352	2,836,352	2,844,352
Gas Tax	169,347	297,303	1,075,828	265,897	241,740
Total Capital Projects Funds Reserves	\$ 9,896,925	\$ 12,507,818	\$ 20,829,550	\$ 11,654,112	\$ 9,542,120
SUCCESSOR AGENCY TO THE LOS GATOS RDA					
SA - Trust Fund	\$ 3,852,331	\$ 3,615,496	\$ 3,613,727	\$ 3,572,969	\$ 3,574,653
Total Successor Agency Funds Reserves	\$ 3,852,331	\$ 3,615,496	\$ 3,613,727	\$ 3,572,969	\$ 3,574,653
TOTAL RESERVES	\$ 52,386,676	\$ 51,370,329	\$ 58,247,885	\$ 52,065,760	\$ 39,806,340



DEPARTMENT REVENUES BY PROGRAM

		2012/13 Actuals	2013/14 Actuals	2014/15 Actuals	2015/16 Adopted	2015/16 Estimated	2016/17 Adopted
<i>Town Offices</i>							
1101	Town Council	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1103	Town Treasurer	-	-	-	-	-	-
1301	Town Attorney	4,385	4,251	19,736	18,000	100	-
1302	ABAG - Self Insurance Fund	486,986	497,185	485,397	529,575	489,856	535,838
Total Town Offices		\$ 491,371	\$ 501,436	\$ 505,133	\$ 547,575	\$ 489,956	\$ 535,838
<i>Administrative Services Department</i>							
1201	Non-Departmental	\$ 27,135,175	\$ 26,507,206	\$ 27,992,277	\$ 26,778,237	\$ 28,541,144	\$ 28,539,202
2101	Town Manager Administration	217,245	6,452	1,179	-	-	1,000
2102	Community Grants	-	1,869	-	-	-	-
2103	Housing Program	19,762	20,006	6,823	-	-	-
2104	HCD Housing Rehab	169,270	19,360	176,705	70,000	101,854	70,000
2201	Human Resources	-	-	-	-	-	-
2202	Workers' Compensation Fund	691,718	835,410	1,004,574	926,884	961,264	934,118
2301	Finance & Administrative Services	989,177	1,755,621	2,210,409	1,569,590	1,619,590	1,631,193
2302	Office Stores Fund	88,616	98,057	147,983	95,000	95,000	95,000
2303	Parking Assessment District	56,090	2,704	365	-	-	-
2401	Clerk Administration	126	-	-	-	-	-
2501	Management Information Systems	1,039,540	1,038,393	1,089,254	1,084,088	1,101,088	1,129,006
2801	Operating Grant	-	-	-	-	-	-
2802	Obesity Grant	15,312	-	-	-	-	-
2999	Pass Thru Accounts	6,060	-	-	7,194	6,194	7,194
Total Administrative Services		\$ 30,428,091	\$ 30,285,078	\$ 32,629,569	\$ 30,530,993	\$ 32,426,134	\$ 32,406,713
<i>Community Development</i>							
3101	Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3201	Developmental Review	931,432	880,388	1,062,532	620,000	660,000	610,000
3202	Advanced Planning	164,281	251,974	262,328	171,000	199,042	121,000
3301	Inspection Services	2,175,885	2,794,383	2,477,969	1,953,000	1,956,003	1,878,000
3401	Code Compliance	500	3,700	2,800	3,000	6,500	3,100
3501	BMP Housing Program	179,836	35,990	170,455	154,677	537,119	158,065
3999	Pass Thru Accounts	1,208,350	1,200,257	1,062,891	660,500	628,500	510,500
Total Community Development		\$ 4,660,284	\$ 5,166,692	\$ 5,038,975	\$ 3,562,177	\$ 3,987,164	\$ 3,280,665
<i>Police Department</i>							
4101	Administration	\$ 17,772	\$ 11,383	\$ 46,415	\$ 46,000	\$ 54,265	\$ 20,500
4201	Records & Communication	12,608	13,185	46,526	11,800	9,050	11,800
4202	Personnel & Community Services	368,721	492,608	546,314	294,640	296,840	295,640
4301	Patrol	906,753	661,589	481,967	694,550	827,228	855,740
4302	Traffic	485,262	453,803	451,065	440,323	438,348	434,301
4303	Investigations	9,361	6,889	3,066	232,576	182,900	164,084
4304	Parking Program	598,409	738,112	825,449	621,461	621,461	624,566
4800	Grants Program - Police	114,831	80,398	10,307	40,564	121,361	5,384
4999	Pass Thru Accounts	9,596	772,624	1,118,802	1,123,478	564,165	9,000
Total Police Department		\$ 2,523,313	\$ 3,230,591	\$ 3,529,911	\$ 3,505,392	\$ 3,115,618	\$ 2,421,015

DEPARTMENT REVENUES BY PROGRAM

		2012/13	2013/14	2014/15	2015/16	2015/16	2016/17
		Actuals	Actuals	Actuals	Adopted	Estimated	Adopted
<i>Parks & Public Works</i>							
5101	Administration	\$ -	\$ 1,322	\$ 1,931	\$ 1,200	\$ 1,200	\$ 1,200
5201	Engineering Program Services	-	-	-	-	-	-
5202	Engineering Development Svcs	857,782	734,890	952,138	729,750	770,470	727,860
5203	Non-Point Source Fund	403,294	328,648	328,868	366,684	366,684	367,464
5301	Park Services	251,607	298,314	323,259	271,803	312,440	285,703
5302	Environmental Services	147,821	162,487	159,309	150,930	159,496	158,470
5401	Street & Signals	143,611	191,087	187,654	189,240	194,272	195,543
5402	Equipment Replacement	528,775	506,979	504,952	490,826	501,093	381,322
5403	Vehicle Maintenance	537,448	528,887	570,003	571,670	571,670	573,865
5404	Facilities Maintenance	1,240,338	1,320,023	1,337,633	1,265,218	1,271,218	1,381,875
5405	Property Damage	98,615	52,244	24,029	-	17,452	-
5501	Lighting & Landscape Districts	42,025	41,401	36,901	28,399	28,576	38,416
5999	Pass Thru Accounts	232,755	178,092	125,195	165,000	383,974	165,000
8011	GFAR	2,128,672	1,144,294	1,712,434	834,000	1,250,848	1,488,000
8021	Grant Funded CIP Projects	621,502	487,821	694,207	-	432,813	575,000
8031	Storm Drain #1	106,754	144,872	218,896	48,120	48,120	49,000
8032	Storm Drain #2	110,388	74,709	37,833	53,000	53,000	53,380
8033	Storm Drain #3	18,911	473	5,172	4,000	1,500	1,500
8041	Traffic Mitigation	1,152,480	506,005	90,612	820,000	591,852	207,869
8042	Utility Undergrounding	69,226	168,242	126,562	60,000	50,000	50,000
8051	Gas Tax - Street & Signals	732,046	946,246	884,525	658,623	685,283	631,843
Total Parks & Public Works		\$ 9,424,050	\$ 7,817,036	\$ 8,322,113	\$ 6,708,463	\$ 7,691,961	\$ 7,333,310
<i>Library</i>							
7101	Administration	\$ 5,979	\$ 6,451	\$ 6,507	\$ 6,720	\$ 6,820	\$ 6,960
7201	Adult Services	-	2,000	-	-	4,250	-
7202	Children's Services	200	-	-	-	-	-
7203	Acquisitions & Cataloging	4,468	3,404	5,271	4,500	4,800	5,000
7204	Circulation Services	40,089	54,582	45,407	40,000	47,708	40,000
7301	Library Trust	26,501	36,797	37,357	57,096	71,850	67,400
7302	Clelles Ness Bequest Trust	1,179	3,741	(851)	1,500	1,000	500
7303	Library History Project	1,962	97	(2)	-	1,380	-
7304	Betty McClendon Trust	613	1,867	(309)	815	750	750
7305	Barbara J Cassin Trust	3,408	7,382	(1,125)	500	500	500
Total Library		\$ 84,399	\$ 116,321	\$ 92,255	\$ 111,131	\$ 139,058	\$ 121,110
<i>Successor Agency to the Los Gatos RDA</i>							
9101	SA - Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9201	SA - Debt Service	-	-	-	-	-	-
9202	DEBT FOR 1992 COPS	-	-	-	-	-	-
9204	DEBT FOR 2002 COPS	-	-	-	-	-	-
9205	DEBT TO 2010 COPS	-	-	-	-	-	-
9301	SA - Low / Moderate Housing	-	-	-	-	-	-
9302	Diito Lane	-	-	-	-	-	-
9401	SA - Recognized Obligation Retirem	-	-	-	-	-	-
9402	SA - Housing Trust Others	538	-	-	-	-	-
9403	SA - Admin Services	250,000	110,635	106,517	100,000	89,398	22,763
9404	SA - Debt to 2002 COP	1,364,727	1,362,306	1,363,717	1,359,456	1,359,516	1,352,566
9405	SA-Debt to 2010 COP	2,536,251	2,529,802	2,507,849	2,488,860	2,488,860	2,497,610
9406	SA - Debt to 1992 COP	21,416	122	21,000	-	-	-
Total SA to the Los Gatos RDA		\$ 4,172,932	\$ 4,002,865	\$ 3,999,083	\$ 3,948,316	\$ 3,937,774	\$ 3,872,939
Transfers In		4,062,647	3,408,637	9,353,933	1,235,381	3,257,280	10,293,401
Carryforward of CIP Grant Revenue							
Total Revenues by Department:		\$ 55,847,087	\$ 54,528,656	\$ 63,470,972	\$ 50,149,428	\$ 55,044,945	\$ 60,264,991

DEPARTMENTAL EXPENDITURES BY PROGRAM

		2012/13 Actuals	2013/14 Actuals	2014/15 Actuals	2015/16 Adopted	2015/16 Estimated	2016/17 Adopted
<i>Town Offices</i>							
1101	Town Council	\$ 185,084	\$ 188,110	\$ 208,491	\$ 184,557	\$ 164,033	\$ 202,420
1103	Town Treasurer	-	-	-	-	-	-
1301	Town Attorney	207,746	238,253	260,740	268,591	324,641	347,006
1302	ABAG - Self Insurance Fund	730,092	792,660	474,795	790,094	798,218	808,361
Total Town Offices		\$ 1,122,922	\$ 1,219,023	\$ 944,026	\$ 1,243,242	\$ 1,286,892	\$ 1,357,787
<i>Administrative Services Department</i>							
1201	Non-Departmental	\$ 5,050,899	\$ 9,752,762	\$ 5,230,442	\$ 5,922,051	\$ 5,824,668	\$ 6,032,025
2101	Town Manager Administration	1,094,791	999,601	1,059,703	1,094,358	1,004,372	1,006,469
2102	Community Grants	99,470	99,850	114,522	109,800	109,800	119,800
2103	HCD Housing Rehab	135	-	-	-	-	-
2104	Comm. Development Block Grant	13,094	-	-	-	-	-
2201	Human Resources	359,984	423,843	484,291	524,391	564,052	601,545
2301	Finance & Administrative Services	955,586	1,021,792	1,057,993	1,193,796	951,476	1,263,974
2401	Clerk Administration	133,696	162,723	168,379	289,566	269,098	311,397
2402	Clerk Services	-	-	-	-	-	-
2801	Tobacco Prevention Initiatives	-	-	-	-	-	-
2802	Obesity Grant	14,683	-	-	-	-	-
2999	Pass Through	6,060	-	-	7,194	7,194	7,194
2202	Workers' Compensation Fund	745,441	1,505,626	1,066,415	1,367,951	1,225,673	1,258,810
2302	Office Stores Fund	135,973	107,977	109,320	127,150	128,371	134,500
2501	Management Information Systems	1,017,188	872,826	901,293	1,254,373	1,103,625	1,351,188
2303	Parking Assessment District	143,655	140,366	-	-	-	-
Total Administrative Services		\$ 9,770,655	\$ 15,087,366	\$ 10,192,358	\$ 11,890,630	\$ 11,188,329	\$ 12,086,902
<i>Community Development</i>							
3101	Administration	\$ 138,611	\$ 159,401	\$ 125,087	\$ 183,992	\$ 146,065	\$ 237,742
3201	Developmental Review	1,043,216	1,072,640	1,146,692	1,289,682	1,122,851	1,429,728
3202	Advanced Planning	305,119	303,893	243,737	360,673	213,583	335,439
3301	Inspection Services	1,078,904	1,183,058	1,178,836	1,212,268	1,113,642	1,274,612
3401	Code Compliance	93,527	144,241	160,414	184,631	182,935	197,013
3501	BMP Housing Program	368,102	257,147	315,807	154,677	537,119	158,065
3999	Pass Thru Accounts	1,208,350	1,200,257	1,062,891	660,500	628,500	510,500
Total Community Development		\$ 4,235,829	\$ 4,320,637	\$ 4,233,464	\$ 4,046,423	\$ 3,944,695	\$ 4,143,099
<i>Police Department</i>							
4101	Administration	\$ 489,787	\$ 561,900	\$ 789,187	\$ 969,454	\$ 908,640	\$ 992,203
4201	Records & Communication	1,784,877	1,607,418	1,756,928	1,988,164	1,823,594	2,196,149
4202	Personnel & Community Services	792,275	576,204	362,987	714,204	705,120	584,629
4301	Patrol	6,716,137	6,518,339	6,256,175	6,168,363	5,849,047	6,391,211
4302	Traffic	865,367	942,247	816,227	859,184	614,246	869,904
4303	Investigations	2,015,927	1,884,190	2,107,270	2,374,823	2,164,061	2,210,203
4304	Parking Program	630,591	732,415	649,866	672,387	604,557	661,364
4800	Grants Program - Police	98,879	78,235	30	40,564	121,361	5,384
4999	Pass Thru Accounts	9,596	772,325	1,123,359	1,123,478	564,165	9,000
Total Police Department		\$ 13,403,436	\$ 13,673,273	\$ 13,862,029	\$ 14,910,621	\$ 13,354,791	\$ 13,920,047

DEPARTMENTAL EXPENDITURES BY PROGRAM

		2012/13 Actuals	2013/14 Actuals	2014/15 Actuals	2015/16 Adopted	2015/16 Estimated	2016/17 Adopted
Parks & Public Works							
5101	Administration	\$ 253,326	\$ 264,694	\$ 307,031	\$ 296,610	\$ 328,281	\$ 313,250
5201	Engineering Program Services	829,061	739,658	902,915	997,500	1,027,524	1,031,612
5202	Engineering Development Svcs	658,729	638,721	640,975	719,984	664,421	753,496
5203	Non-Point Source Fund	359,728	322,813	411,860	499,053	469,935	533,935
5301	Park Services	1,497,243	1,561,076	1,496,032	1,743,910	1,620,655	1,739,562
5302	Environmental Services	167,878	171,123	280,035	387,699	405,783	428,581
5401	Street & Signals	1,853,340	2,016,963	1,920,447	2,034,518	1,946,642	1,995,924
5402	Equipment Replacement	401,643	337,867	290,633	739,221	828,210	336,369
5403	Vehicle Maintenance	457,363	389,821	487,999	571,670	532,678	573,866
5404	Facilities Maintenance	999,494	1,086,911	1,248,819	1,331,278	1,281,440	1,381,875
5405	Property Damage	73,199	10,442	17,726	25,000	55,138	25,000
5501	Lighting & Landscape Districts	17,175	17,068	21,031	17,891	50,250	74,550
5999	Pass Thru Accounts	232,755	178,092	125,195	165,000	383,974	165,000
8011	GFAR	3,392,791	2,388,043	2,609,078	3,966,126	9,705,399	13,367,883
8021	Grant Funded CIP Projects	761,467	153,935	952,169	70,000	459,190	645,000
8031	Storm Drain #1	241,845	-	-	-	-	-
8032	Storm Drain #2	-	-	-	-	94,270	-
8033	Storm Drain #3	-	-	-	-	-	-
8041	Traffic Mitigation	1,119,708	452,132	78,393	810,000	561,852	177,869
8042	Utility Undergrounding	-	-	-	28,000	28,000	42,000
8051	Gas Tax - Street & Signals	650,000	712,290	-	600,000	1,389,214	550,000
Total Parks & Public Works		\$ 13,966,745	\$ 11,441,649	\$ 11,790,338	\$ 15,003,460	\$ 21,832,856	\$ 24,135,772
Library							
7101	Administration	\$ 129,303	\$ 318,819	\$ 328,008	\$ 370,226	\$ 418,732	\$ 482,926
7201	Adult Services	635,950	503,080	608,632	627,342	575,305	654,119
7202	Children's Services	436,956	424,874	458,744	565,456	450,320	527,602
7203	Acquisitions & Cataloging	180,346	170,905	155,622	116,822	117,014	120,796
7204	Circulation Services	672,515	713,761	717,837	783,793	765,563	906,405
7301	Library Trust	43,225	18,812	30,018	35,750	33,110	32,000
7302	Clelles Ness Bequest Trust	-	5,638	15,978	75,000	134,025	-
7303	Library History Project	1,957	2,233	-	-	-	-
7304	Betty McClendon Trust	-	4,716	7,829	10,000	2,500	-
7305	Barbara J Cassin Trust	70,449	80,829	33,918	60,000	-	-
Total Library		\$ 2,170,701	\$ 2,243,667	\$ 2,356,586	\$ 2,644,389	\$ 2,496,569	\$ 2,723,848
Successor Agency to the Los Gatos RDA							
911	SA - Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
921	SA - Debt Service	-	-	-	-	-	-
931	SA - Low / Moderate Housing	-	-	-	-	-	-
9401	SA - Recognized Obligation Retirem	-	-	-	-	-	-
9402	SA - Housing Trust Others	582,359	254,674	-	-	-	-
9403	SA - Admin Services	47,888	21,721	16,052	41,163	15,962	13,429
9404	SA - Debt to 2002 COP	1,359,892	1,357,905	1,354,570	1,359,456	1,359,456	1,352,516
9405	SA - Debt to 2010 COP	2,531,000	2,516,451	2,505,061	2,488,860	2,488,860	2,497,610
9406	SA - Debt to 1992 COP	178,169	-	-	-	-	-
Total SA to the Los Gatos RDA		\$ 4,699,308	\$ 4,150,751	\$ 3,875,683	\$ 3,889,479	\$ 3,864,278	\$ 3,863,555
Total Operating Expenditures		\$ 49,369,596	\$ 52,136,366	\$ 47,254,484	\$ 53,628,244	\$ 57,968,410	\$ 62,231,010
Transfers Out		4,062,647	3,408,637	9,338,932	1,236,891	3,258,660	10,293,401
Total Expenditures by Department:		\$ 53,432,243	\$ 55,545,003	\$ 56,593,416	\$ 54,865,135	\$ 61,227,070	\$ 72,524,411

IN-KIND DONATIONS

FY 2016/17 SUMMARY

The information below provides an estimated value of in-kind support the Town provides annually to three local non-profit organizations, in addition to contribution of funds as described elsewhere in this budget, Town events, etc. The in-kind support consists of Town facilities leased to these programs at rates substantially below present market rates.

Los Gatos Museum Association - The Town and Los Gatos Museum Association (LGMA) have entered into an agreement in which LGMA leases 11,604 square feet in the former library. LGMA has occupied the new space since the beginning FY 2015/16.

Los Gatos-Saratoga Recreation - Beginning January 2010, Los Gatos Saratoga (LGS) Recreation entered into a 20-year lease with the Town for the former Neighborhood Center, renamed the Adult Recreation Center. In exchange for providing and expanding senior services, the facility is leased at a below market rate. LGS Recreation also leases the Town-owned facility located at 123 E. Main Street, on a month to month basis.

Organization	LGMA	LGS Recreation	LGS Recreation
Location	108 E. Main St	123 E. Main St.	208 E. Main St.
Lease Terms	10-Year Lease	Month to Month	20-Year Lease
Market Price Per Square Foot/Month*	\$2.5	\$2.8	\$2.8
Square Footage	11,604	6,479	12,000
Value of Rent/Year	\$348,120	\$217,694	\$403,200
Rent Paid/Year	\$0	\$22,361	\$186,157
Net Estimated Value of Donation/Year	\$348,120	\$195,333	\$217,043

**The original Market Price Per Square Foot/Month was set at \$2.50/square footage by contract. The agreement(s) calls for fair market value adjustments annually each January 1st based on the State of California Department of Industrial Relations, Division of Labor Statistics and Research's Consumer Price Index, All Urban Consumers, All Items, San Francisco-Oakland - San Jose, California. The contract with LGS Recreation requires a fair market rate reappraisal every five years.*

In addition to providing subsidized leases, the Town provides in-kind staffing support for the Holiday Tree Lighting and the Children's Holiday Parade. Costs to provide maintenance and public safety services for the Holiday Tree Lighting are estimated to be \$1,600; the Children's Holiday Parade costs are estimated to be \$25,000. These estimates only include expenses that occur at the event and do not include time dedicated to event planning and logistics. The estimated total of all in-kind expenses is \$813.696.

FEE RELATED PROJECT LISTS

Under California law, cities and other local agencies may exact Development Impact Fees on proposed development which must be paid as a condition of development approval. Development Impact Fees (“DIFs”) were enacted under Assembly Bill 1600 by the California Legislature in 1987 and codified under California Government Code §66000 *et. seq.*, also referred to as the Mitigation Fee Act (the Act or AB 1600).

Development Impact Fees are not ongoing fees or taxes; they are one-time fees, paid at the time of construction. Impact fees are not special assessments, nor are they permitted to cover ongoing operations and maintenance costs. By definition, “a fee is voluntary and must be reasonably related to the cost of the service provided by the local agency.” The fees are collected by local governmental agencies to pay for infrastructure or capital facilities needed to serve new development. Because impact fees are collected during the development approval process, the fees are typically paid by developers, builders, or other property owners who are seeking to develop property as a way of paying their “fair share” of needed capital facilities.

The Town collects three Development Impact Fees that meet the reporting requirements of AB 1600: the Traffic Impact Mitigation Fee, Below-Market Priced Housing Program In-Lieu Fee, and the Construction Activity Impact Fee. The following tables provide potential project lists.

Below Market Price (BMP) Housing Program Potential Project List			
Source	Description	Estimated Project Cost (2016 \$)	BMP Fee Eligible Cost
BMP	Extremely Low Income Housing Projects	\$ 1,100,000	\$ 1,100,000
BMP	Reacquisition of Distressed /Foreclosed Properties	700,000	700,000
BMP	Hello Housing Program Services	40,000	40,000
Total		\$ 1,840,000	\$ 1,840,000

Notes:

BMP- Below Market Housing Program

Construction Impact Activity Potential Project List			
Source	Description	Estimated Project Cost (2016 \$)	Construction Impact Fee Eligible Cost
CIP	Street Repair and Resurfacing Projects (5 year-plan)	\$ 5,197,482	\$ 5,197,482
Total		\$ 5,197,482	\$ 5,197,482

Notes:

CIP - Town of Los Gatos, Capital Improvement Program

∞ Fee Related Project Lists ∞

Town of Los Gatos Traffic Mitigation Improvements Potential Project List			
Source	Description	Estimated Project Cost (2014 \$)	Mitigation Impact Fee Eligible Cost
GP/VTP 2035	Blossom Hill Rd and Union Ave Intersection Improvements	\$ 1,200,000	\$ 1,080,000
GP/VTP 2035	Los Gatos - Almaden Rd Improvements	3,000,000	1,500,000
GP/VTP 2035	Los Gatos Blvd Widening - Samaritan Dr to Camino Del Sol - Road widening, new sidewalks and bike lanes	4,000,000	2,000,000
GP/VTP 2035	Union Ave Widening and Sidewalks - complete ped and bike routes	3,000,000	1,500,000
GP/VTP 2035	Wood Rd Gateway on Santa Cruz Ave - roundabout	1,200,000	600,000
GP/VTP 2035	Central Traffic Signal Control System	750,000	72,600
GP/VTP 2035	Hwy 9 Los Gatos Creek Trail connector - new path and bridge for ped/bike	1,000,000	500,000
GP/VTP 2035	Hwy 9/N. Santa Cruz Ave Intersection Improvements	1,400,000	1,260,000
CIP	Roberts Road Improvements from bridge to University	600,000	300,000
CIP	Pollard Road Widening from Knowles to York Avenue	2,500,000	1,250,000
CIP	Sidewalks infill - Van Meter, Fischer and Blossom Hill Schools	1,000,000	500,000
CIP	Winchester Blvd/Lark Avenue Intersection Improvements	850,000	765,000
CIP	Westbound Lark to Hwy 17 northbound ramps - add two right-turn lanes	3,750,000	3,375,000
CIP	Unfunded Deferred Street Maintenance (Annual PMS Survey)	10,500,000	1,016,400
GP	Lark/Los Gatos Intersection Improvements - Add Third Left Turn Lanes for Eastbound and Northbound Approaches	1,200,000	1,080,000
GP	Complete Street Improvements - Lark from Garden Hill to Los Gatos Blvd	2,100,000	1,050,000
GP	Complete Street Improvements - SR 9 from University to Los Gatos Blvd	650,000	325,000
GP	Complete Street Improvements - Blossom Hill Road from Old Blossom Hill Road to Regent Drive	3,000,000	1,500,000
GP	Complete Street Improvements - Knowles from Pollard to Winchester	2,000,000	1,000,000
GP	Complete Street Improvements - Winchester from Blossom Hill to Lark	1,500,000	750,000
GP	Blossom Hill Road widening over Highway 17	2,000,000	1,000,000
GP	Local Bikeway Improvements	750,000	375,000
Total		\$ 47,950,000	\$ 22,799,000

Notes:

GP - Town of Los Gatos General Plan

VTP - Valley Transportation Plan, 2035 by Santa Clara Valley Transportation Authority.

CIP - Town of Los Gatos Capital Improvement Program and pending construction project list

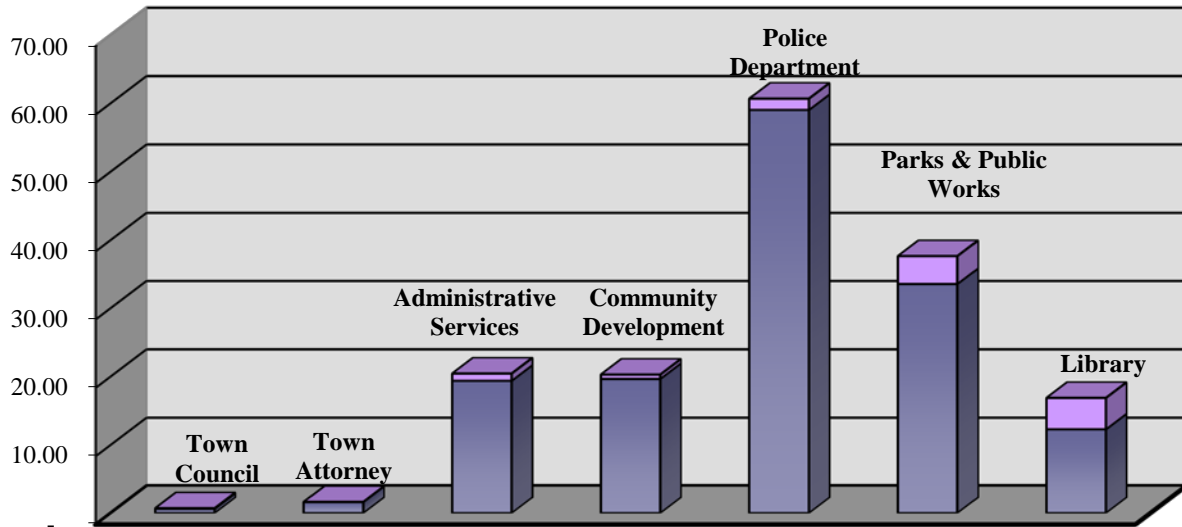
**SUMMARY OF POSITIONS
DEPARTMENTAL STAFF BY FUND**

	2012/13 Funded	2013/14 Funded	2014/15 Funded	2015/16 Funded	2016/17 Funded
<i>General Fund</i>					
Town Council	0.85	0.85	0.85	0.50	0.50
Town Attorney	0.85	0.85	0.85	0.85	1.04
Administrative Services	15.20	15.48	15.98	16.33	16.28
Community Development	17.50	17.65	19.78	19.28	19.99
Police Department	57.00	56.50	59.00	58.00	58.00
Parks & Public Works	26.10	26.60	27.10	28.40	28.40
Library	8.60	10.30	10.80	11.00	12.25
<i>Total General Fund Staff</i>	126.10	128.23	134.35	134.35	136.45
<i>Special Revenue Funds</i>					
Parks & Public Works	1.00	1.00	1.00	1.00	1.00
<i>Total Special Revenue Fund Staff</i>	1.00	1.00	1.00	1.00	1.00
<i>Internal Service Funds</i>					
Town Attorney	0.65	0.65	0.65	0.65	0.71
Administrative Services	3.65	3.65	3.90	3.90	3.70
Parks & Public Works	3.90	3.90	3.90	4.10	4.10
<i>Total Internal Services Funds Staff</i>	8.20	8.20	8.45	8.65	8.51
<i>Successor Agency to the Los Gatos RDA</i>					
Administrative Services	-	-	-	-	-
Community Development	0.20	0.10	0.10	0.10	0.01
<i>Total Redevelopment Agency Staff</i>	0.20	0.10	0.10	0.10	0.01
Total Town FTEs	135.50	137.53	143.90	144.10	145.98

Full Time Equivalent (FTE)

Administrative Services Department staffing numbers include the following programs: Town Manager's Office; Human Resources; Finance & Administrative Services; Clerk Administration; Management Information Services; and Workers Compensation.

SUMMARY OF POSITIONS BUDGETED FTEs BY DEPARTMENT



Blue Bar Shading – Town Staff
Purple Bar Shading – Hourly Employees

FY 2016/17 Budgeted FTEs by Department (Includes Converted Hourly Employees)

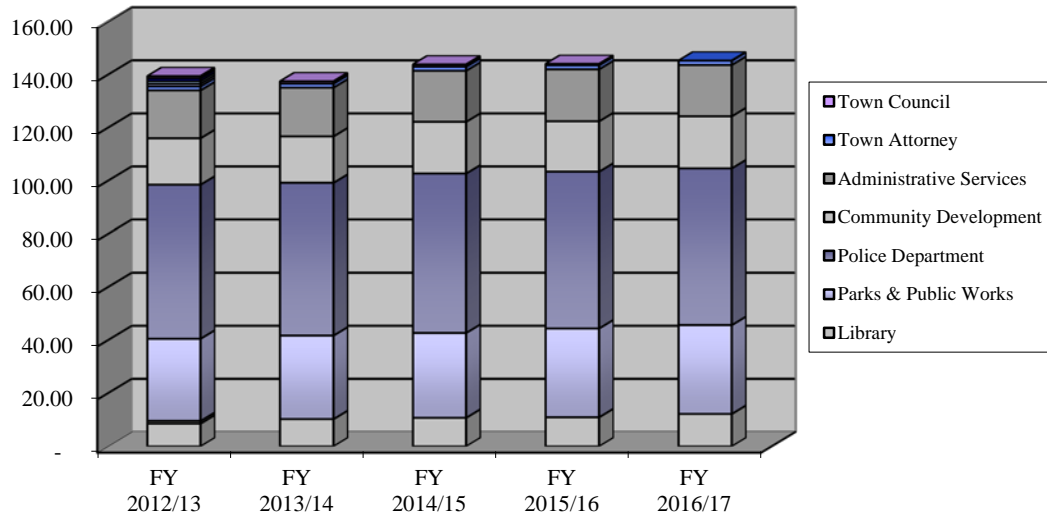
Departments	Authorized/ Funded Town Staff Positions	Hourly Emp Staff converted to FTEs	Total Budgeted Positions
Town Council	0.63	0.08	0.71
Town Attorney	1.63	-	1.63
Administrative Services	19.35	1.06	20.41
Community Development	19.63	0.63	20.25
Police Department	59.00	1.65	60.65
Parks & Public Works	33.50	4.12	37.62
Library	12.25	4.59	16.84
Total Positions	145.98	12.12	158.10

Administrative Services Department staffing numbers include the following six programs: Town Manager's Office; Human Resources; Finance & Administrative Services; Clerk Administration; Management Information Services; Workers' Compensation.

Hourly Employee positions result from seasonal, temporary, and part-time labor needs.

SUMMARY OF POSITIONS FUNDED FTEs BY DEPARTMENT

Five Year Staffing Trend



Departments	2012/13 Funded	2013/14 Funded	2014/15 Funded	2015/16 Funded	2016/17 Funded
Town Council	0.85	0.85	0.85	0.50	0.63
Town Attorney	1.50	1.50	1.50	1.50	1.63
Administrative Services	18.05	18.38	19.25	19.60	19.35
Community Development	17.50	17.50	19.50	19.00	19.63
Police Department	58.00	57.50	60.00	59.00	59.00
Parks & Public Works	31.00	31.50	32.00	33.50	33.50
Library	8.60	10.30	10.80	11.00	12.25
Total Budgeted FTEs	135.50	137.53	143.90	144.10	145.98

FTEs represent Town staff positions funded in annual budgets. Numbers do not include temporary hours or the filled or unfilled status of the positions.

SUMMARY OF PERSONNEL CHANGES

FY 2016/17

The Town's total budgeted personnel costs for FY 2016/17 increased to \$25 million (\$24.7 million in FY 2015/16) and accounts for 36.4% of the total Town's expenditures. Rising health and pension rates have increased labor costs; however, reduction strategies including vacancy eliminations, structural reorganization, and realignments have helped to mitigate growing personnel expenditures. The following discussion describes some of the staffing expenditures, savings, and budget impacts.

Employee Compensation

Personnel costs represent salaries of full-time and part-time personnel (including vacation, holiday, and sick leave compensation) and benefits, including health coverage, life and disability insurance, and retirement contributions. For represented positions, annual salary increases and benefit adjustments are negotiated under each bargaining unit's Memorandum of Understanding (MOUs). Salary increases and benefit adjustments for unrepresented positions are determined under the Council's authority and are not subject to bargaining.

Memorandums of Understanding (MOUs)

The FY 2016/17 budget does not reflect potential salary changes that may result from the agreements that currently are in negotiation. Negotiations with all three unions were underway in spring 2016. The status of current or anticipated future labor actions are as follows:

- In compliance with the California Public Employees' Pension Reform Act (PEPRA), an additional pension tier was implemented for all non-sworn and management employees, changing the pension formula to 2% at 62 for employees hired after January 1, 2013 who were not previously in a public pension system.
- For sworn employees, the pension formula under PEPRA changed to 2.7% at 57 for safety employees hired after January 1, 2013 who were not previously in a public pension.
- The Police Officers' Association (POA) MOU agreement expires on September 30, 2016.
- The TEA and AFSCME labor agreements expire on June 30, 2016.

Benefits

The Town contracts for medical coverage through CalPERS and rates are adjusted each January for the calendar year. During 2014 Kaiser, which serves as the Town's benchmark plan, surpassed the actuarial estimates and increased its annual rates by 11% over the prior year, in 2015 Kaiser rates decreased reducing benefit costs to the Town, however in 2016 Kaiser rates increased 4.5% from the prior year. As evidenced by this fluctuation, this is an area of continuing concern and volatility. Dental, vision and life insurance rates are expected to remain relatively stable. Conversely, short and long-term disability insurance costs are increasing significantly due to changes in the market and an increase in claims. Efforts are underway to identify measures to control and/or reduce costs. It is important to note that changes in health coverage are generally subject to negotiations with affected employee groups.

Pension Plan

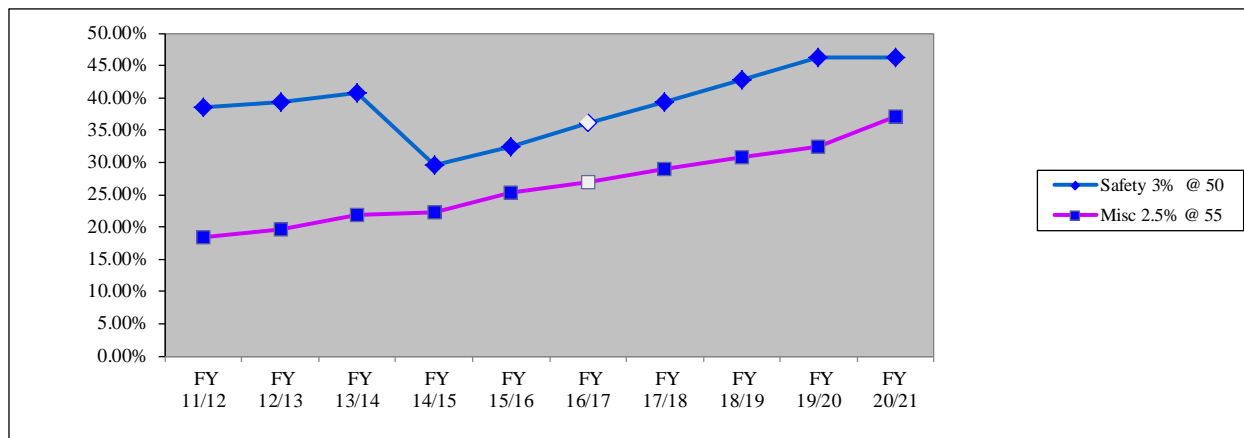
In FY 2012/13, a three-tier pension plan was implemented for non-sworn, changing the pension formula from 2.5% at 55 to 2% at 60 for new hires after September 15, 2012 or 2% at 62 for "new" employees hired after January 1, 2013 who have not previously worked in a public pensions system. Similarly, in FY 2012/13 the State implemented a new tier for safety employees, changing the pension formula for "new" employees from 3% at 50 to 2.7% at 57, effective January 1, 2013. While this does not provide immediate cost savings, it is anticipated to reduce future salary and benefit expenditures in the next 10 to 15 years. Pension reform continues to be an important topic in regard to cost-containment and staff is monitoring a number of state-wide initiatives that may impact future pension costs.

SUMMARY OF PERSONNEL CHANGES FY 2016/17

More recently, however, CalPERS has significantly increased contribution rates to cover rising retiree costs and CalPERS investment losses sustained in the down economy. In FY 2014/15, the Town's miscellaneous employee rate was projected to increase to 23.45% and the safety rate was projected to increase to 43.87%. However, by Council authority in June 2014, the Town paid off its CalPERS side fund liability of \$4.5M which substantially decreased PERS sworn rates in future years. As a result of this payoff, the FY 2014/15 Town's miscellaneous employee rate was 22.38% and the safety rate was 29.56%, a sworn rate reduction of 14.31% from previously forecasted. In FY 2016/17, the Town's miscellaneous employee rate is projected to increase to 26.96%; the safety rate is projected to increase to 36.18%; and the PEPRA safety rate is projected to be 12.25%.

In April 2013, the CalPERS Pension and Health Benefits Committee adopted recommendations to modify both the smoothing and amortization policies and implement these changes going forward with an impact to employer rates beginning in FY 2015/16. As a result of this change, the smoothing period will change from a 15-year rolling period to a five-year direct smoothing rate. The amortization period changed from a 30-year rolling period to a 30-year fixed rate. These changes will require the Town to pay significantly more into the system. Estimates indicated that these changes would result in the Town paying 32% more over 10 years.

Issued by CalPERS in November 2015, the following schedule reflects the Town's PERS pension rate for FY 2016/17 and expected rate for FY 2017/18. All other future rates are based on the Town's five-year forecast model.



PERS Pension Plan	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Safety 3% @ 50	38.65%	39.31%	40.85%	29.56%	32.36%	36.18%	39.36%	42.86%	46.36%	46.36%
Misc 2.5% @ 55	18.49%	19.62%	21.90%	22.38%	25.43%	26.96%	28.90%	30.80%	32.36%	37.11%

Management Strategies

A number of strategies have been implemented to mitigate rising personnel costs. These include adjusting user fees to recover the cost of staff time to provide Town services, focusing staff time on core services to maintain planned reductions in budgeted overtime, reducing hourly staffing use, and eliminating vacant, benefited positions. In light of limited available resources and uncertain economic trends in revenues sources such as Sales Tax, limited staffing augmentations have been included in the FY 2016/17 budget. During FY 2015/16 mid-year budget adjustments Council approved one time Town-wide hire ahead funding utilizing a pilot program. The possibility of a hire ahead pilot program continuing for FY 2016/17 remains. Hire ahead opportunities for any Department are within the existing budget authority of the Town Manager. Hire ahead allows the Town to hire in advance of known separations using salary savings from specific Department budgets.

SUMMARY OF PERSONNEL CHANGES FY 2016/17

Overtime

Overtime expenditures continue to be assessed and adjusted when appropriate. While unpredictable or non-controllable events will impact the Town's limited public safety and public works maintenance resources, continued adjustments to schedules and workload have been successful in reducing budgeted overtime. Although some non-critical Town services have experienced moderate service level reductions, scheduling restrictions have not seriously impacted routine operations. In FY 2010/11, the patrol staffing schedule was modified from a combination 10-hour and 12-hour schedule with five patrol teams to a straight 12-hour schedule with four patrol teams. This new structure provided increased patrol staffing levels across the shifts; however, the department is evaluating the impact of increased time off levels.

Staffing Changes

The FY 2016/17 Operating Budget has 158.10 budgeted FTEs, including temporary staff. This reflects an increase of 0.98 FTE compared to the prior year. The recommended FY 2016/17 staffing levels reflect the following changes from the prior year's adopted budget:

- *Administrative Services and Town Offices* – Staffing reallocations occurred between the Administrative Services, Town Offices, and Library programs; however total FTEs between the programs decreased. The budget also reflects Council action in October 2015 to reinstate a full-time Assistant Town Manager position and the reclassification of the Administrative Technician position to Administrative Analyst position to align the job class more closely to the works as assigned. In addition, a 0.63 FTE Office Assistant position was increased to a 1.0 FTE position to provide administrative support to the Human Resources, Town Attorney and Management Information Systems Departments.
- *Police* –The FY 2016/17 budget includes an operational restructure and reorganization of non-sworn positions which best meets the demands within the Department. The reorganization resulted in a reclassification of a 1.0 FTE Records Specialist within Property and Evidence Investigation Program, reduction of temporary hours for Communication Dispatcher and addition of a 1.0 FTE Communications Dispatcher within the Records and Communication Program. Due to the workload, expertise required, and additional duties of managing Property and Evidence, the Department has recognized the need to reclassify the 1.0 FTE Property and Evidence Records Specialist back to its previous classification as a Community Service Officer, this 1.0 FTE Community Service Officer will be funded from Investigations. In addition, the Records and Evidence Manager has been reclassified to a Police Records Manager. This restructure allowed for improved alignment around departmental effectiveness and vision. These modifications were made without fiscal impact.. In addition to the operational reorganization, temporary staff funding is proposed to the FY 2016/17 budget for technology support, background investigations, and parking control officers. The temporary hour increase is funded from one-time funding. Staff anticipates bringing forward an ongoing funding source for this temporary hour increase at the FY 2016/17 mid-year review for Council consideration, after the completion of the bargaining unit agreements and other fiscal decisions.
- *Community Development Department (CDD)* – Budgeted salary and benefit expenditures reflect the addition of a 0.125 FTE one-time funding for an Associate Planner position. Staff anticipates bringing forward an ongoing funding source for this FTE increase at the FY 2016/17 mid-year review. The budget also reflects Council action in October 2015 to reinstate a full-time Community Development Director position.
- *Parks & Public Works (PPW)* – The Parks and Public Works budget reflects a status quo budget no changes in FTEs and a small reduction in temporary hours.
- *Library* - The FY 2016/17 Library budget increased moderately to reflect the new Library Management Team structure. Additionally, some temporary hours have been converted into permanent positions to increase stability in staffing and continuity in service delivery. The temporary Senior Page hours were

SUMMARY OF PERSONNEL CHANGES FY 2016/17

converted to 1.0 FTE Senior Library Page for better oversight and efficiency of the check-in and shelving functions at the Library.

In addition to direct personnel expenditures, departments are charged for internal support services and employee insurance costs through payroll allocation charges. Appropriate charge-back rates are established based on either employee group historical costs or through a flat surcharge per employee. Annual reviews of all funds may result in adjustments to the rates as needed.

Liability Insurance

Self-Insurance Fund rates (liability claim insurance premiums) for FY 2016/17 remain at the prior year rates. The Self-Insurance Fund Balance is declining as a result of adverse claims against the Town over the last several years. Staff will be recommending a transfer into this fund to restore this fund to an appropriate funding level.

Workers' Compensation

The Workers' Compensation fund balance is declining as a result of several injuries keeping employees out of work for extensive periods of time. The FY 2016/17 Workers' Compensation rates remain the prior year level. Long-term job related injuries have resulted in a rapid decline in fund balance in the Workers' Compensation fund and therefore 1.5% increases in rates for FY 2015/16 were programmed to offset the declining fund balance.

Management Information

The Management Information Systems (MIS) program is funded through two different charge-backs to the departments. One charge is based on a percentage of salary to fund the salaries and operating expenditures of the MIS program. The second allocation charge is based on the department's computer and printer equipment, established to fund the replacement cost of current technology equipment.

TOWN STAFF

POSITIONS BY HOME DEPARTMENT

	2012/13 Funded	2013/14 Funded	2014/15 Funded	2015/16 Funded	2016/17 Funded	Comments
TOWN ATTORNEY'S OFFICE						
Town Attorney	1.00	1.00	1.00	1.00	1.00	
Deputy Town Attorney	0.50	0.50	0.50	0.50	0.63	<i>CY add 0.125 FTE</i>
TOTAL DEPARTMENT FTEs	1.50	1.50	1.50	1.50	1.63	
TOWN MANAGER'S OFFICE						
Town Manager	1.00	1.00	1.00	1.00	1.00	
Assistant Town Manager	1.00	1.00	-	-	1.00	<i>CY add 1.0 FTE</i>
Asst. Town Manager/CDD Director	-	-	0.50	0.50	-	<i>CY delete 0.50 FTE</i>
Deputy Town Manager	1.00	-	-	-	-	
Assistant to Town Manager	-	1.00	1.00	1.00	1.00	
Executive Asst. to Town Mgr.	1.00	1.00	1.00	1.00	1.00	
Economic Vitality Manager	1.00	-	-	-	-	
Economic Vitality Coordinator	-	0.50	0.63	0.63	0.63	
Communications Coordinator	-	-	1.00	1.00	-	<i>CY delete 1.0 FTE</i>
Office Assistant	1.65	1.63	1.63	0.63	-	<i>CY delete 0.625 FTE</i>
Administrative Technician	-	0.50	-	-	-	
TOTAL DEPARTMENT FTEs	6.65	6.63	6.75	5.75	4.63	
HUMAN RESOURCES						
Human Resources Director	1.00	1.00	1.00	1.00	1.00	
Administrative Analyst	1.00	1.00	1.00	1.00	1.00	
Human Resources Specialist	-	0.50	1.00	1.00	1.00	
TOTAL DEPARTMENT FTEs	2.00	2.50	3.00	3.00	3.00	
FINANCE & ADMINISTRATIVE SERVICES						
Finance & Admin. Director	1.00	1.00	1.00	1.00	1.00	
Assistant Budget/Finance Director	1.00	-	-	-	-	
Finance Manager	-	1.00	1.00	1.00	1.00	
Accountant/Finance Analyst	1.00	1.00	1.00	1.00	1.00	
Payroll Specialist	1.00	1.00	1.00	1.00	1.00	
Budget Analyst	0.50	-	-	-	-	
Administrative Analyst	-	-	-	-	1.00	<i>CY add 1.0 FTE</i>
Administrative Technician	-	1.00	1.00	1.00	-	<i>CY delete 1.0 FTE</i>
Account Technician	2.00	1.35	1.35	1.35	1.35	
TOTAL DEPARTMENT FTEs	6.50	6.35	6.35	6.35	6.35	
CLERK ADMINISTRATION						
Clerk Administrator	0.50	0.50	1.00	1.00	1.00	
Deputy Clerk	0.50	0.50	-	-	-	
Office Assistant	-	-	-	1.00	2.00	<i>CY add 1.0 FTE</i>
TOTAL DEPARTMENT FTEs	1.00	1.00	1.00	2.00	3.00	
MANAGEMENT INFORMATION SERVICES						
MIS Manager	1.00	1.00	1.00	1.00	1.00	
Network Administrator	1.00	1.00	1.00	1.00	1.00	
IT Technician	0.75	0.75	1.00	1.00	1.00	
TOTAL DEPARTMENT FTEs	2.75	2.75	3.00	3.00	3.00	

TOWN STAFF

POSITIONS BY HOME DEPARTMENT

	2012/13	2013/14	2014/15	2015/16	2016/17	
	Funded	Funded	Funded	Funded	Funded	Comments
COMMUNITY DEVELOPMENT						
Asst. Town Manager/CDD Director	-	-	0.50	0.50	-	<i>CY delete 0.50 FTE</i>
Community Development Dir.	1.00	1.00	-	-	1.00	<i>CY add 1.0 FTE</i>
Asst. Community Dev. Dir.	-	1.00	-	-	-	
Planning Manager	1.00	1.00	1.00	1.00	1.00	
Building Official	1.00	1.00	1.00	1.00	1.00	
Administrative Analyst	1.00	1.00	1.00	1.00	1.00	
Executive Assistant	1.00	1.00	1.00	1.00	1.00	
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	
Senior Planner	3.00	2.00	2.00	2.00	2.00	
Associate Planner	2.00	2.00	2.00	2.50	2.63	<i>CY add 0.125 FTE</i>
Assistant Planner	-	-	1.00	1.00	1.00	
Planning Technician	0.50	0.50	2.00	1.00	1.00	
Building Inspector	4.00	4.00	4.00	4.00	4.00	
Counter Technician	2.00	2.00	2.00	2.00	2.00	
Code Enforcement Officer	-	-	1.00	1.00	1.00	
TOTAL DEPARTMENT FTEs	17.50	17.50	19.50	19.00	19.63	
POLICE						
Chief of Police	1.00	1.00	1.00	1.00	1.00	
Police Captain	2.00	2.00	2.00	1.00	1.00	
Police Lieutenant	-	-	-	2.00	2.00	
Police Sergeant	6.50	6.00	6.00	6.00	6.00	
Police Corporal	5.00	5.00	5.00	4.00	4.00	
Police Officer	24.00	24.00	26.00	25.00	25.00	
Community Outreach	1.00	1.00	1.00	1.00	1.00	
Community Services Officer	4.00	4.00	2.00	2.00	2.00	
Police Admin Services Mgr.	1.00	1.00	-	-	-	
Records & Evidence Manager	-	-	1.00	1.00	-	<i>CY delete 1.0 FTE</i>
Police Records Manager	-	-	-	-	1.00	<i>CY add 1.0 FTE</i>
Administrative Analyst	-	-	1.00	1.00	1.00	
Executive Assistant to Chief	1.00	1.00	1.00	1.00	1.00	
Communications Dispatcher Lead	-	-	-	1.00	1.00	
Communications Dispatcher	7.50	7.50	7.00	6.00	7.00	<i>CY add 1.0 FTE</i>
Parking Control Officer	2.00	2.00	2.00	2.00	2.00	
Police Records Specialist	3.00	3.00	5.00	5.00	4.00	<i>CY delete 1.0 FTE</i>
TOTAL DEPARTMENT FTEs	58.00	57.50	60.00	59.00	59.00	

TOWN STAFF

POSITIONS BY HOME DEPARTMENT

	2012/13 Funded	2013/14 Funded	2014/15 Funded	2015/16 Funded	2016/17 Funded	Comments
PARKS and PUBLIC WORKS DEPARTMENT						
Parks & Public Works Director	1.00	1.00	1.00	1.00	1.00	
Asst PPW Dir/Town Engineer	1.00	1.00	-	-	-	
Town Engineer	-	-	1.00	1.00	1.00	
Superintendent	2.00	1.00	1.00	1.00	1.00	
Facilities & Environmental Services Mgr	-	1.00	1.00	1.00	1.00	
Senior Civil Engineer	-	-	-	1.00	1.00	
Administrative Analyst	1.00	1.00	1.00	1.00	1.00	
Executive Assistant	1.00	1.00	1.00	2.00	2.00	
Administrative Assistant	2.00	2.00	2.00	2.00	2.00	
Office Assistant	-	-	-	0.50	0.50	
Environmental Service Coordinator	0.50	0.50	1.00	-	-	
Associate Engineer	3.00	3.00	3.00	2.00	2.00	
Assistant Engineer	1.00	1.00	1.00	1.00	1.00	
Capital Project Manager	-	-	-	1.00	1.00	
Engineering Technician	1.00	1.00	1.00	1.00	1.00	
Sr Engineering Inspector	1.00	1.00	1.00	1.00	1.00	
Engineering Inspector	-	1.00	1.00	1.00	1.00	
Building Inspector	0.50	-	-	-	-	
Parks Service Officer	1.00	1.00	1.00	1.00	1.00	
Town Arborist	1.00	1.00	1.00	1.00	1.00	
Tree Trimmer/High Climber	1.00	1.00	1.00	1.00	1.00	
Lead Parks & Maint. Worker	3.00	3.00	3.00	3.00	3.00	
Sweeper Operator	1.00	1.00	1.00	-	-	
Parks & Maintenance Worker	8.00	8.00	8.00	9.00	9.00	
Equipment Mechanic	1.00	1.00	1.00	1.00	1.00	
TOTAL DEPARTMENT FTEs	31.00	31.50	32.00	33.50	33.50	
LIBRARY						
Library Director	1.00	-	-	-	1.00	<i>CY add 1.0 FTE</i>
Town Librarian	-	2.00	2.00	2.00	-	<i>CY delete 2.0 FTE</i>
Library Manager	2.00	-	-	-	-	
Division Manager	-	-	-	-	2.00	<i>CY add 2.0 FTE</i>
Librarian	2.25	2.55	3.55	3.75	3.00	<i>CY delete 0.75 FTE</i>
Circulation Supervisor	1.00	-	-	-	-	
Library Technology Specialist	-	1.00	1.00	1.00	1.00	
Library Assistant	1.75	1.50	1.00	1.00	1.00	
Library Technician	-	0.75	0.75	0.75	0.75	
Administrative Assistant	0.60	-	-	-	-	
Customer Service Supervisor	-	1.00	1.00	1.00	1.00	
Customer Servicer Specialist	-	1.50	1.50	1.50	1.50	
Sr Library Page	-	-	-	-	1.00	<i>CY add 1.0 FTE</i>
TOTAL DEPARTMENT FTEs	8.60	10.30	10.80	11.00	12.25	
TOTAL TOWN FTEs	135.50	137.53	143.90	144.10	145.98	

TOWN STAFF

POSITIONS BY HOME DEPARTMENT

ELECTED OFFICIALS					
	2012/13 Funded	2013/14 Funded	2014/15 Funded	2015/16 Funded	2016/17 Funded
Town Council	5.00	5.00	5.00	5.00	5.00
TOTAL ELECTED OFFICIALS	5.00	5.00	5.00	5.00	5.00

HOURLY EMPLOYEES					
	2012/13 Funded	2013/14 Funded	2014/15 Funded	2015/16 Funded	2016/17 Funded
Temporary Hours by Department					
Town Council	175	175	175	175	175
Administrative Services	1,836	1,370	1,370	1,476	2,196
Community Development	832	3,328	2,130	1,165	1,305
Police Department	2,920	2,920	3,977	4,504	3,422
Parks & Public Works	8,791	8,791	10,754	9,566	8,567
Library Department	14,120	10,237	10,237	10,237	9,546
Total Temporary Hours by Department	28,674	26,821	28,643	27,123	25,211
CONVERTED HOURLY EMPLOYEES	13.79	12.89	13.77	13.04	12.12

(1.00 FTE = 2080 hours)

